



## **HUNTS GROVE ANNUAL PARISH MEETING**

(A meeting of the electorate)

**HELD AT HUNTS GROVE PRIMARY ACADEMY**

**ON MONDAY 13<sup>th</sup> MAY 2024 at 6.00pm**

- 1. WELCOME AND INTRODUCTIONS FROM COUNCIL CHAIRMAN**
- 2. TO RECEIVE THE CHAIRMAN'S ANNUAL REPORT INCLUDING FINANCES FOR 2023/24**
- 3. TO RECEIVE QUESTIONS OR ISSUES RAISED FROM RESIDENTS OF HUNTS GROVE.**

## **NOTICE OF ANNUAL PARISH COUNCIL GENERAL MEETING**

The Members of Hunts Grove Parish Council are hereby summoned to attend the following meeting:

**Meeting:** Hunts Grove Parish Council  
**Date and time:** 13<sup>th</sup> May 2024 at 7.30pm  
**Venue:** Hunts Grove Primary Academy, Harrier Way, Hunts Grove, GL2 4EP  
Mrs. Sarah Bodmer, Parish Clerk

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### **PUBLIC PARTICIPATION**

The Parish Councillors very much welcome members of the public to attend Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 7 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

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- 1. TO ELECT CHAIR OF HUNTS GROVE PARISH COUNCIL AND RECEIVE CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 2. TO ELECT VICE-CHAIR OF HUNTS GROVE PARISH COUNCIL**
- 3. TO APPOINT OFFICERS AND REPRESENTATIVES TO COMMITTEES / WORKING GROUPS / EXTERNAL BODIES AS APPROPRIATE.**
- 4. APOLOGIES FOR ABSENCE**

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

### **5. DECLARATIONS OF INTEREST**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.

## **6. MINUTES**

- a) To accept as a true record the minutes of the meeting held on 15<sup>th</sup> April 2024.
- b) Review of outstanding actions not already included on the agenda.

## **7. PUBLIC PARTICIPATION**

- a) To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k.

## **8. TO APPOINT OFFICERS AND REPRESENTATIVES TO COMMITTEES / WORKING GROUPS / EXTERNAL BODIES AS APPROPRIATE.**

## **9. DEVELOPMENT SITE UPDATES**

## **10. GROUPS, EVENTS & PROJECTS**

## **11. PLANNING**

## **12. GLOUCESTERSHIRE CONSTABULARY UPDATES**

## **13. FINANCE AND PROCEDURES**

- a) To receive the bank reconciliation and budget comparison reports for the last period
- b) To review the Asset Register
- c) To review the Risk Register
- d) To approve the schedule of payments.
- e) To review the updated Standing Orders.
- f) To review the updated Financial Regulations.

## **14. CLERK'S REPORT**

## **15. PARISH COUNCILLOR REPORTS**

## **16. NEXT MEETING**

# MINUTES

**Meeting:** Hunts Grove Parish Council Meeting  
**Date and time:** 15 April 2024 at 7pm (delayed from 6.30pm)  
**Venue:** Hunts Grove Primary Academy

**Present:**

Cllr Demelza Turner-Wilkes (Chair)  
Cllr Adam Hampson  
Cllr Kevin Thorne  
Cllr Sandra Meecham  
County Cllr Stephen Davies – left ahead of meeting start as delayed meeting due to access issues.

**Also In Attendance:**

Mrs S Bodmer (Clerk) – remote attendance

**610/24 APOLOGIES FOR ABSENCE**

Cllr Mark Ryder (Vice Chair)  
Ms L Brailsford, Crest Nicholson representative  
Sam Gould (Preim)

**611/24 DECLARATIONS OF INTEREST**

There were none.

**612/24 MINUTES**

- a) Council resolved to approve the Minutes of the Meeting held on 11 March 2024.

**613/24 PUBLIC PARTICIPATION**

No attendees

**614/24 GROUPS, EVENTS & PROJECTS**

**Events Update – Cllr Meecham**

**Events – Purchase Vacuum Flasks**

Proposer Cllr Thorne - Council to purchase Vacuum flasks x 2 Seconder Cllr Hampson £100 spend.

Signed: .....

Date: .....

### **August Music Festival weekend**

Budget For August family music festival discussed by Council with date agreed as weekend of 24/8/24.

Proposed spend on the Family festival of up to £6,000. Proposer Cllr Meecham, Seconder Cllr Hampson – Noted may not need all 6k from council as possibility to use grants if accepted.

Youth festival will require its own budget although the stage used for the family festival can also be used for this youth festival – Council agreed to defer a vote on the spend for the Youth Festival until the May meeting.

Action Cllr Meecham to book the bands for the August event.

### **Country Themed Wine Tasting Event**

**ACTION** – Clerk to find out about a temporary alcohol license.

Music Speaker – for Events need an outside music speaker- Council agreed Cllrs to come back with suggestions on speaker options.

Clear Snap Frames – ACTION Cllr Thorne to price up. Include things like Pick up your dog waste/Sportily advertising - lockable Snap Frames.

Use them for local advertising. **ACTION Cllr Thorne to ask Crest and if contractors happy to put up to look at price and how many we need.**

### **Planning of the Annual General Meeting – 13 May 2024**

Annual Parish meeting – Room bookings 6pm -7.30pm Main Hall, Meeting room 7.30pm to 9.30pm. Cllr Turner-Wilkes to prepare the pack.

### **615/24 DEVELOPMENT SITE UPDATES**

**Crest Development Site update** - No Crest updates available at this meeting.

Issues with workmen driving on the paths, along with tree survey on the whole development/when to take place – raised by Cllr Hampson

Nature trail signage – Cllr Thorne has raised with Lucie.

### **Playpark**

Action Cllr Meecham to contact Lucie to obtain the revised code to unlock the bollards.

**County and District Update** – County Cllr Stephen Davies- no update as meeting start delayed so had to leave before update was provided.

### **616/24 Planning**

**Planning** - 138 houses sold to Bellway.

### **617/24 HGPC Position on Extension**

**Breaches in Crest Delivery** - John Chaplin SDC was contacted by Cllr Turner-Wilkes in January 2024, with follow ups in February/March/April. No replies from SDC received therefore this is to be escalated via a District Councillor in May. Cllr Turner-Wilkes to contact Cathy O’Leary SDC CEO if district council contact JC fails to answer as a need to escalate for a response.

### **618/24 GLOUCESTERSHIRE CONSTABULARY UPDATES**

**POLICE** – Cllr Turner-Wilkes had a resident upset in early hours re drug dealing in front of her house and no police attendance. Cllr Turner-Wilkes contacted police crime commissioner & a date to be arranged to visit HG to meet residents to discuss anti-social issues in the community and policing. Also raised PCSO issues as lack of contact and response from the PCSO’s.

Police GCC had mounted units out – which was noted as creating a positive impact.

### **619/24 Recruitment**

#### **Recruitment/Election Update**

6 Councillor positions filled.

3 positions still to fill.

No need to advertise for first 35 working days after the election date – ACTION Cllr Thorne to prepare a document for what’s involved in the Councillor role for the May meeting – co-option post- election proposal

Potential new Councillor Sophia welcome at AGM – ACTION Clerk to invite to May meeting

l pads for 2 new Councillors to be arranged **CLERK ACTION contact Cllr Mark Ryder** to check set up process with Microsoft admin centre and arrange to mirror the set up of the existing Cllrs. Council noted Cllr Mark Ryder has arranged to pass his laptop to Cllr Turner-Wilkes as no longer part of HGPC.

### **620/24 Youth Provision**

Council agreed a spend of £500 on the HG football team.

Quarter Zip Training Tops – Request is for £300 & £159 = Total £500 for initial set of jackets Cllr Thorne & Secunder Cllr Meecham. Council raised with football club they also may benefit from applying for grants to assist the club.

**Sponsorship of 2 holiday play schemes** Cllr Meecham raised this - Open for all HG children. Youth budget – use for this purpose. May lead to community fund raising for further play schemes. PC don't need to run it just sponsor – Cllr Meecham is the Proposer & Cllr Turner-Wilkes is Seconder. Unanimous vote agreed.

**620/25 Defibrillator**

Cllr Turner-Wilkes to provide contact details for Clerk to contact. Cllr Meecham has checked the defib /pads by her house. Clerk – can then update the contact we are keeping Defib checks up to date.

**621/24 COUNCIL NOTED THE CLERK'S REPORT**

**622/24 Finance and Procedures**

a) Council approved the bank reconciliation and budget analysis for the period ending 30<sup>th</sup> April 2024.

Invoice Date	Payee	Net	VAT	Gross
30/04/24	Clerk Salary	£417.41	0	£540.80
01/04/24	CloudyIT	£55.90	£11.18	£67.08
30/04/24	Pensions (D/D)	£97.81	0	£97.81
01/04/24	Space Centre Self Storage D/D	£73.13	£14.62	£87.75
01/04/24	GAPTC - Annual Membership Subscription for 2024/2025 - which includes the NALC element (7.94 pence per elector) and the GAPTC element (27.86 pence per elector	£667.70	0	£667.70
10/04/24	Travel expenses – Clerk – 15.3.24 – Bristol to Huntsgrove - meeting with Chairman – 48.6 miles	£21.87	0	£21.87
10/04/24	Travel expenses – Clerk – 6.2.24 - meeting at Stoke Gifford with Crest Nicholson – 4.2 miles	£1.89	0	£1.89
10/04/24	Travel expenses – Clerk – 11.24 – Bristol to Huntsgrove – Festival of Lights – meeting with HG Council – 52.4 miles	£23.58	0	£23.58
10/04/24	Travel expense – Clerk – Pre-election meeting at SDC – Ebley Mill – 20.2.24 – 48.6 miles	£21.87	0	£21.87
10/04/24	Stationery - note books, paper, lever arch files, etc - £16.25, shared cost of printing - £20.49	£36.74	0	£36.74
	<b>TOTALS</b>	£1417.90	£25.80	£1567.09

**Savings Accounts – followed up from March meeting**

Concerns raised of a 12 week set up period on Nationwide recommended Savings account. Instant access account/split across institutions for safety. ACTION Clerk Proceed with Nationwide for Business accounts 1 Year Fixed rate – no withdrawals

Proposal for set up of Nationwide Savings account 1 year Fixed rate – Proposer Cllr Thorne and Seconder Cllr Hampson.

A 2<sup>nd</sup> Instant access account also to be set up with a bank that will accommodate for a Parish Council given set up period for a savings account.

**Hardwicke End of Year Accounts** - ACTION HGPC Clerk to review with Hardwicke Clerk the money shown on the end of year accounts as held on behalf of HGPC – establish if funds to move to HGPC bank account and report back to Council.

## **623/24 PARISH COUNCILLOR REPORTS**

**Cllr Meecham:**

### **Music Festival**

Suggested date: Saturday 24<sup>th</sup> August

Music Festival – families 12.00 to 5.00 pm

Music Festival – Youths - 7.00 – 9 pm.

Stage available – to be confirmed

Marshal King – available to be confirmed (<https://www.kingentertainment.co.uk/>)

Slow Jin – available to be confirmed

([https://www.facebook.com/slowjinband/?!locale=en\\_GB](https://www.facebook.com/slowjinband/?!locale=en_GB))

Once the date is confirmed I will advertise for youths to become involved. Tim from Sportily is keen to be involved.

Costings for the family section only:



Acts	Amount	Other costs	Amount	Grants
Marshall King	1800.00	additional engagements	500.00	
Slow Jin	1400.00	Hire of Premises	150.00	
	£1,050.00	First Aiders	125.00	
		Stamp for hands /Aristsba	100.00	
		Printing	25.00	
		Music licence	21.00	
		Porta loox x 4	400.00	
Stage and sound system.	£2,033.00	Advertising banner	200.00	
		Bunting and Flags	20.00	
		Face Painter *2	350.00	
		Incidentals:		
		toilet paper, black bags,	15.00	
		Refreshments for Bands	120.00	
			2,076.00	
			5,159.00	

Total cost of Family Music Day

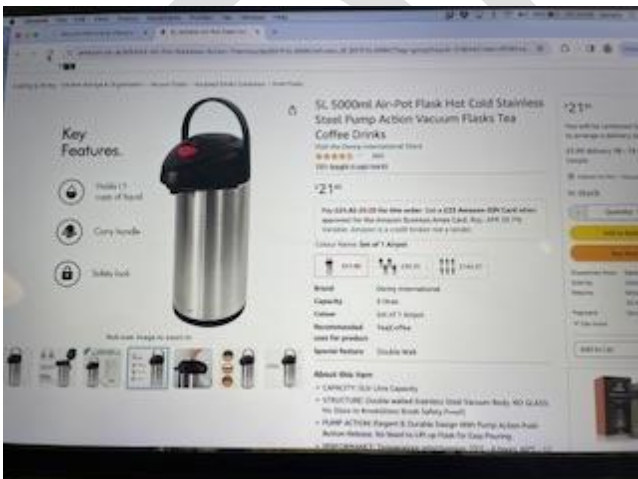
I will once again apply to the lottery Community fund – it’s worth a try!

### Easter Litter Pick

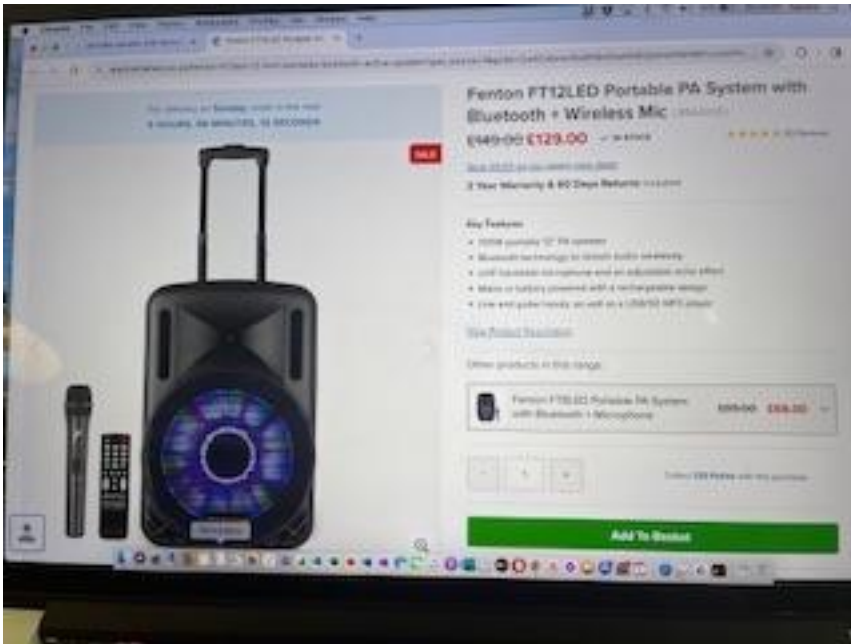
Approximately 12 children turned up. Very enthusiastic litter pickers.

Weather was great for the 1<sup>st</sup> hour – then the black cloud came over and we quickly packed up. It had very much finished by then.

It occurred to me that instead of using the Urn which needed the generator for power, that we could have used some large Vacuum pump flasks. Suggest we buy two of these for this kind of event.



We used my portable speaker but the inbuilt battery does not work so it had to be plugged in. I propose that we buy one for use at these kind of events:



Item number	Description	amount
1	chocolate Eggs and decorations	£9.45
	flowers and Easter Egg (present)	£17.50
2	Fresh Milk & hot chocolate mix	£5.35
3	Petrol for Generator	£9.32
4	Chocolate mini eggs/ Stickers	£16.48
5	/Brownies	£6.00
	Two clear storage boxes	£36.00
6	More brownies & Children's drinks	£9.50
7	Printing of posters	£19.20
8	Gauze bags for kiddies presents	£7.99
	Total	£136.79
	Not really easter Event expenditure	
	Present for Rhianna that donated a load of Tombola present to the Parish Council	
	Also bought two storage boxes for the items	

Next litter picking dates are:

April 20<sup>th</sup>/21<sup>st</sup>

May 11<sup>th</sup>/12<sup>th</sup>

June 1<sup>st</sup>/2<sup>nd</sup>

### Sponsorship of two play schemes for Easter and Summer holiday

Vicky Sindin runs the before and after school clubs. She also used to run Play schemes during the holiday at the school. However, the fees for the school has made it impossible for her to make the playschemes pay so she has moved to Hempstead.

We discussed the possibility of her running an end of term party type occasion for the Parish Council to offer to our residents, one during the summer break 2024 and one for the Easter break 2025. It would cost the council approximately £400 – (no more than that) for each event. This would be available to all children of Hunts Grove.

### **Banner for Sportily**

Tim would like to display a large banner advertising Sportily. It's a generic banner and so will be displayed for some considerable time. He put it outside my house for a short while but we didn't want it there for much longer. I am wondering if there is a site where it will be seen by people passing. There is a substantial iron fence over the Shornbrook stream on the newly opened up Hunts Grove Drive– would this be something we could give permission to or would we have to obtain permission from Crest?

**Cllr K Thorne:**

## Snap frames (Item 10f)

### **Propose that:**

We (1) approach Crest for their approval to attach A4 poster frames to bins around open spaces and play areas, and (2) if they might generously install them, and (3) subsequently purchase frames (we could agree a budget or revisit later).

### **Reasoning**

We currently use laminated posters attached to tree frames, posts and fences to advertise events and projects, in addition to the noticeboards and Facebook. Experience is that these don't last well and are difficult to put in good locations. Laminating is also a time-consuming faff.

Posters in waterproof poster frames would be easier, more visible and last longer. (Though we'd need to use waterproof paper or laminate if we wanted anything to last for a sustained period due to condensation.) These would also increase our permanent presence: when not advertising events or projects we could have general posters. Attaching frames to bins would be a good option and give pretty good coverage around Open Spaces, at the least reducing the amount of laminated posters needed. The alternative/additional option would be lamp posts but that is more complex.

### **Potential locations**

I've got to a list of about 17 locations or so:

Signed: .....

Date: .....

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- Hillview Park x1
- Hunts Grove Rise x4 (Sandra's end, by the Circle, by picnic benches, by path down into Brambling Green)
- Brambling Green x1
- Playhut Park x1
- The Patches x2 (either end of straight path)
- Spinney Park x1
- The Acorn x2 (entrance by Sandra's, by Acorn Edge play area)
- Lime Tree Playground x2
- Sowthistle Green/Rainbow Pagoda Play area x3

**Potential costs**

20 Snapframes might cost us £300. Lockable frames could cost £450 to £600+

	Snap frames	Lockable frames
Sign Holders (includes VAT)	<ul style="list-style-type: none"> <li>• A4 = £14.88 if ordering more than 10</li> <li>• A3 = £19.44 if ordering more than 10</li> </ul> <a href="#">(Webpage)</a>	<ul style="list-style-type: none"> <li>• A4 = £26.90 for 10+</li> <li>• A3 = £39.30 for 10+</li> </ul> <a href="#">(Webpage)</a>
Red17 (excludes VAT)	<ul style="list-style-type: none"> <li>• A4 = £13.50 for 10+ on offer (single is £15.00 normally £34.50)</li> <li>• A3 = £18.00 for 10+ on offer (single is £24.00 normally £45.60)</li> </ul> <a href="#">(Webpage)</a>	<ul style="list-style-type: none"> <li>• A4 = £30.60 on offer for 10+ (normally £82 for single)</li> <li>• A3 = £42.50 on offer for 10+ (normally £78 for single)</li> </ul> <a href="#">(Webpage)</a>

## Council use of WhatsApp and Teams (Item 18)

**Propose that:**

- Teams becomes the default tool for council business alongside email, with WhatsApp used informally or to alert people to something timely. The Clerk should be a member of any WhatsApp group used for any council business.
- Discussions within Teams channels are used for large or ongoing topics. We already have channels for Community Events, Parks and Open Spaces, Planning, Highways, ManCo and Communication, amongst others.
- Teams chat is used for less substantive or short-term topics, or for discussion between specific councillors.

## Why shift more fully to Teams?

### 1. Teams has benefits including:

- Content on each topic is collated (rather than dispersed throughout a chat) and particular discussions can be threaded with headings. This can help us avoid missing or forgetting material.
- Content is visible to all but people can choose what to follow most closely and set notification preferences per channel.
- Content will become available to new councillors and council employees when they are added to Teams.
- People can be tagged to ensure they see content. They'll see a notification in their activity tab.
- Channels can also house documents and apps alongside discussion, which can be helpful.

### 2. GDPR and FOIA

Our WhatsApp group is called HGPC and has the parish council logo as its icon. As well as chat and informal things, we also use it to give updates on council work, discuss council matters, plan communications and propose agenda items and motions. We'd therefore have difficulty saying that it wasn't relevant for GDPR and FOIA.

However, the Clerk isn't a member so couldn't do searches. WhatsApp messages are stored on personal devices rather than council IT, whereas whilst Teams can be used on personal devices the content is saved on council IT.

Additionally, the group also contains informal discussion and non-council matters. This creates risk around exposure of personal material and material that cause damage or embarrassment to the council.

### 3. Managing time and creating digital downtime

The nature of WhatsApp (being immediate and on personal devices) doesn't help someone choose when to do council work. Messages arrive at all times from early in the morning to pretty late in the evening across weekdays and weekends. It is healthier to be able to choose when to work and when not to. Obviously there are going to be some things that are urgent/timely but this is a minority. We sometimes default to using the WhatsApp group for messages for individuals rather the group, which doesn't help.

### 4. Pace and informality

The immediacy and constancy of WhatsApp encourages us to think and respond quickly, which doesn't aid reflection or deeper thinking. It also means that if someone isn't around at a particular time, the group may have come to a conclusion already. There is little where we need to decide quicker or can decide outside of council meetings.

The following is the draft letter for discussion at item 17 (previously circulated 27 March):

BEGINS

Mark,

You will remember that at the [date] meeting between Crest and Hunts Grove Parish Council we raised directly with you the subject of water management on the public open spaces. We did so having raised it repeatedly with your teams over a sustained period.

We were pleased with your strong response that the current situation was unacceptable and that either the design was not correct or it had not been built to specification, as well as your commitment to have this investigated so corrective action could be taken.

We are writing now to:

- (1) Share some photographs taken on Thursday 28 March showing the problems in some areas and the damage caused
- (2) Ask for an update on progress in investigating the problems and planning corrective action, including when detailed plans and timelines will be ready
- (3) Flag our significant concerns that residents living in ManCo areas could face the costs of corrective actions and ongoing remedial AND ask you to commit to Crest making these problems right without cost to residents.

At the same time, we continue to engage with SDC including about our concerns about their lack of oversight and enforcement.

We look forward to hearing from you soon.

We have copied this letter to:

John Chaplin

Kathy

[Others]

**New leaflets re newly formed Council for the new term.** Intro on the council as a group.

ACTION Hold off producing leaflets until after the election so less specific without Councillor names.

ACTION Cllr Thorne to mock up a Vista Print leaflet – Post election deliver them.

### **Whats App Versus Teams**

Teams more attributed to Council meeting discussions/Votes/decision making.

**ACTION** Replacement Whats App Group to include new Councillors – informal updates.

POS – drainage issue ACTION Cllr Thorne to draft - Clerk to send this draft letter to John Chaplin/SDC CEO/Mark Foyle/district councillors

**Cllr Hampson** – Concerns raised that PC cannot continue to provide updates to residents on Crest timeframes if Crest don't update on delays as this looks like the PC feeding incorrect information when Crest are not achieving promised timeframes.

**Cllr Turner-Wilkes - CLG quarterly meeting update** – Timeframe of reporting changed. Support birds of prey nesting on the incinerator. Happy to finance bird houses. Positive meeting. More info due on how residents can purchase monitoring equipment.

### **624/24 Neighbourhood Watch**

Trainee PSCO contacted Cllr Turner-Wilkes. Street leaders to have comms with each other to join up with issues in each location.

### **609/24 RECURRING ITEMS TO NOTE**

None

### **NEXT MEETING**

- a) Next Meeting of the Parish Council will take place on 13 May 2024 at 6.00pm to include the Annual Parish meeting.

Meeting closed 15/4/24 @ 9pm

### Hunts Grove Planning Applications

Date	Application Number	Address	Application Details	Parish Council Comments	Stroud District Council Planning Decision
16/01/2020	S.20/0103/REM	Hunts Grove Phase 4	Reserved matters community building, grass playing pitches, artificial pitch, tennis courts, local equipped area of play, car parking and associated infrastructure	04/02/20 OBJECT	Awaiting decision
17/01/2020	S.20/0104/REM	Parcels R1 & R3 Hunts Grove Phase 4	Reserved matters for Neighbourhood Centre including 38 dwellings	05/02/20 OBJECT	Awaiting decision
27/02/2020	S.20/0471/DISCON	Public Open Space Hunts Grove Phase 3	Discharge of conditions 6, 12 & 38 of S.19/1925/VAR	Not consulted	Split decision for Consent and Refusal
24/09/2021	S.21/00317/REM	Land Adjoining Naas Lane, Naas Lane, Quedgeley	Reserved matters application for approval of Appearance, Landscaping, Layout and Scale for the erection of 97 dwellings provision of Green Infrastructure including surface water attenuation and play space and other related infrastructure including foul water pumping station (pursuant to outline planning permission ref. 18/01228/OUT)	11/10/21 No objection plus comments	No objection
16/11/2021	S.21/2579/OUT	Javelin Park, Bath Road, Haresfield	Hybrid planning application for employment development for B8 (Storage or Distribution) Uses, ancillary offices, energy centre, landscaping, fitness trail and amenity areas and new access. i) Outline for whole site (with all matters reserved except access) ii) Full application for Units 1, 2 for B8 (Storage or Distribution) Uses and the energy centre (all matters submitted).	13/12/21 Objection	Awaiting Decision
23/12/2021	S.21/2881/REM	Land At Quedgeley Trading Estate East, Haresfield	Reserved Matters (appearance, layout, landscaping and scale) for the erection of 5 no. industrial units for light industrial (E(g)(iii)) general industrial (B2) & storage & distribution use (B8) with ancillary office & associated infrastructure pursuant to outline planning application (ref. S.16/1724/OUT & S.19/2744/VAR)	17/01/22 No objection	Approved
10/01/2023	S.23/0001/FUL	Unit 4A Gateway 12 Business Park Davy Way	Installation of extraction ductwork	Support 13/02/23	Permitted



24/03/2023	2023/0130/EIAS	Land South Of, Haresfield Lane	Environmental Impact Assessment	Missed deadline	EIA Required
26/04/2023	S.23/0764/OUT	Land At Quadrant Distribution Centre, Quadrant Way	Outline application for up to 27,871sqm of unit space (up to 19 units) under the use classes B2, B8, Eg(ii) and Eg(iii) with associated office spaces, parking, services and landscaping - all matters reserved except for access	Comments submitted	Permitted
02/08/2023	S.23/1384/OUT	Land At Green Lane, Hardwicke	Development of up to 1350 dwellings together with a primary school and associated playing fields, a local centre, community uses, highway improvements and associated ancillary uses including open space, green infrastructure and drainage attenuation (outline all matters reserved except access)	Comments submitted	Awaiting Decision
23/08/2023	S.23/1661/FUL	Elm Farm, Bristol Road, Hardwicke	Change of use from C3 (dwelling) to C2 (residential institution) & minor alterations.	No objection 11/09/23	Permitted
06/11/2023	S.23/2167/HHOLD	5 Tawney Close	Single storey rear extension	No objection - 13/11/23	Permitted
10/11/2023	S.23/2236/DISCON	Land at Colethrop Farm Bath Rd, Hardwicke, Gloucester, Gloucestershire	Partial discharge of condition 12 Part 17.5 (contamination) - in respect part partial R15 only from application S.19/1925/VAR(variation of condition 10 (noise) from the application S.15/1498/VAR to permit external noise levels above 50 dB(380402-211349)		Permitted
12/01/2024	S.24/0078/FUL	Unit 3 & 4 The Perry Centre Davy Way Hardwicke Gloucester Gloucestershire GL2 2AD	Erection of a single storey extension to the east of building 4 and a single storey extension to the west of building 3		Permitted
02/01/2024	S.24/0017/CPL	Springfield Bath Road Hardwicke Gloucester Gloucestershire GL2 2RG	Erection of a single storey side extension.		Permitted
31/01/2024	S.24/0203/P14J	Unit Q1 (MG Markey Group Ltd) Quadrant Distribution Centre Quadrant Way Hardwicke Gloucester Gloucestershire GL2 2RN	Installation of 325kWp of additional solar panels		Prior Approval Granted
25/01/2024	S.24/0163/FUL	Elm Farm Bristol Road Hardwicke Gloucester Gloucestershire GL2 4RF	Increase height to front boundary wall		Permitted
02/01/2024	S.24/0017/CPL	Springfield Bath Road Hardwicke Gloucester Gloucestershire GL2 2RG	Erection of a single storey side extension		Permitted

09/04/ 2024	S.24/0225/FUL	24 Knotgrass Way Hardwicke Gloucester Gloucestershire GL2 4DY	Change of use of land in the applicant's ownership from public open space to residential use and erection of fencing.		Awaiting decision
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**BANK RECONCILIATION - 30th APRIL 2024**

<b>BANK BALANCES 30 APRIL 2024</b>	
Unity Trust Bank	£124,051.66
Unity Trust Savings	£35,018.50
<b>TOTAL MONIES IN BANK</b>	<b>£159,070.16</b>
<b>LESS OUTSTANDING PAYMENTS</b>	
<b>TOTAL OUTSTANDING PAYMENTS</b>	<b>£0.00</b>
<b>TRUE BALANCE AT 30/04/24</b>	<b>£159,070.16</b>
Opening Balance at 01/04/24	£134,758.58
Receipts year to date	£27,000.00
Sub-total	£161,758.58
Expenditure year to date	£2,688.42
<b>TRUE BALANCE AT 30/04/24</b>	<b>£159,070.16</b>

Signed Clerk ..... Date.....  
 Name

Signed Chairman ..... Date.....  
 Name

# Report

Clerk Sarah Bodmer

**Meeting:** Full Council  
**Agenda Item:** Payment Schedule  
**Date and time:** 13th May 2024 at 7.30pm

## SUMMARY

To provide Council with the list of accounts for payment.

## MATTERS FOR VOTING

To approve the payment schedule.

### 1. PAYMENT SCHEDULE

Invoice Date	Payee	Net	VAT	Gross
31/05/24	Clerk Salary	£417.21	0	£514.80
01/05/24	CloudyIT	£55.90	£11.18	£67.08
31/5/24	Pensions (D/D)	£97.81	0	£97.81
01/05/24	Space Centre Self Storage D/D	£73.13	£14.62	£87.75
19/04/24	Major Entertainment (stage/speakers 24 August event) INV-7315 – Deposit – <b>(already paid)</b>	£609.90	0	£609.90
13/5/24	Cllr Sandra Meecham Expenses (Easter litter pick food/drinks/Easter eggs)	£136.79	0	£136.79
03/10/23	SLCC - Job Vacancy Advertising - Silver Package 1 week – not paid in October 2023	£108.00	£21.60	£129.60
30/4/24	PATA – Oct 2023 – Mar2024 – Payroll costs	£118.05	0	£118.05
	<b>TOTALS</b>	£1616.79	£47.40	£1761.78

**BUDGET VS SPEND - 30th APRIL 2024**

**HUNTS GROVE PARISH COUNCIL  
BUDGET COMPARISON REPORT 2024-25**

£

<b>INCOME</b>	<b>2024-25 Budget</b>	<b>Received as at</b>	
		<b>30/04/24</b>	<b>2024/25 Balance</b>
Precept	54000	27000	27000.00
VAT reclaim	0	0	0.00
Event Grants	0	0	0.00
Other Grants	0	0.00	0.00
CIL	0	0	0.00
Interest	0	0	0.00
<b>Total Income</b>	<b>54000</b>	<b>27000</b>	

<b>EXPENDITURE</b>	<b>2024/25 Budget</b>	<b>Spend as at</b>	
		<b>30/04/24</b>	<b>2024/25 Balance</b>
Staff costs (net / paye / pension)	10000.00	901.50	9098.50
Chairman's Allowance	250.00	0.00	250.00
General Admin/expenses	3000.00	327.28	2672.72
Subscriptions	700.00	667.70	32.30
Insurance	900.00	0.00	900.00
Donations	500.00	0.00	500.00
Training	900.00	0.00	900.00
IT / Website / Newsletter	2000.00	140.80	1859.20
New equipment	3000.00	0.00	3000.00
Community Events	10000.00	609.90	9390.10
Professional fees	2000.00	0.00	2000.00
Youth projects	8000.00	0.00	8000.00
Earmarked Reserves contribution	12750.00	0.00	12750.00
<b>Total Expenditure</b>	<b>54000</b>	<b>2647.18</b>	<b>51352.82</b>

<b>EARMARKED RESERVES</b>	£
Community events	3990.01
CIL	17044.01
Professional Fees	8450.00
Maintenance contingency	32750.00
Grants/donations	1500.00
Youth projects	8000.00
<b>TOTAL EMR</b>	<b>63734.02</b>

## Report

Clerk

**Meeting:** Full Council

**Agenda Item:** Clerk's Report

**Date and time:** 13<sup>th</sup> May 2024 at 7.30pm

### MATTERS FOR VOTING

Report for information only.

### RESIDENT QUERIES

- Resident expressing deep disappointment regarding the current state of the Hunts Grove estate. Decision to purchase was influenced by the promise of ample open space for our children to play in and the prospect of enjoying a picturesque view from our living room. A significant deterioration in the maintenance of the grounds, the open space on Knotgrass Way. Grass growing to an unacceptable length, breeding ground for dog waste. The past few weeks there is an unpleasant smell all over the estate also. Whilst making payment of service charges, the upkeep of the estate has fallen short of expectations. Numerous complaints have been lodged with Priem, Crest, and Bellway regarding the neglected flower bed outside our home, to no avail. It remains a muddy eyesore, an example of the broader neglect plaguing our community. I am perplexed as to why we are obligated to pay for services that are not being rendered satisfactorily.
  - Sewerage blockages reported by residents (mainly around the Bellway/school area) and associated foul smells that are associated with it.
  - The grass opposite my home in Knotgrass Way is getting ridiculously high. When is it going to be cut.? The rest of the open areas is getting really high - when is the estate getting cut.! The **bins** haven't been emptied - dog poo bags are over flowing out of the bins. When are they going to be emptied. **We pay a lot of money to Priem** over the past few years for their services. There are more and more houses on the site but the open areas haven't expanded in the same ratio therefore they are getting paid enough to carry out basic services.
  - The **roads** on Harrier Way were supposed to be finished last summer.
  - **OTHER MATTERS**
  - Preparation & liaising with SLCC for undertaking CILCA qualification as requirement minimum 12 months in role. Dates for sign up available from SLCC.
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