

4th September 2024

NOTICE OF PARISH COUNCIL MEETING

The Members of Hunts Grove Parish Council are hereby summoned to attend the following meeting:

Meeting: Hunts Grove Parish Council
Date and time: 9th September 2024 at 6.30pm
Venue: Hunts Grove Primary Academy, Harrier Way, Hunts Grove, GL2 4EP

Mrs. Sarah Bodmer, Parish Clerk

PUBLIC PARTICIPATION

The Parish Councillors very much welcome members of the public to attend Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

AGENDA

1. APOLOGIES FOR ABSENCE - 690

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk.

2. DECLARATIONS OF INTEREST - 691

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.

3. MINUTES - 692

- a) To accept as a true record the minutes of the meeting held on 12th August 2024.

4. PUBLIC PARTICIPATION - 693

- a) To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k.
- b) To receive reports from District and County Councillors.

5. GROUPS, EVENTS & PROJECTS - 694

- a) Hunts Grove Wombles update – Report from Cllr Thorne

6. DEVELOPMENT SITE UPDATES - 695

- a) To receive an update from Crest Nicholson.
- b) To receive an update on Crest's review of drainage and paths on the POS & tree work across HG.
- c) To receive an update regarding the management company - Preim
- d) To receive an update on the community building
- e) To receive an update on the Travel Plan.
- f) To receive an update regarding the parish council's adoption of Phase 1
- g) To consider the council's position on HG extension
- h) To receive an update on extension plans - Crest and Priem on the task of bringing the site up to adoption standard
- i) To receive an update on Water Management - POS Drainage issues
- j) To receive an update regarding Phase One house sales
- k) To receive an update on the pitches/allotments and comms position with SDC
- l) To receive an update on the A38 junction
- m) Council to receive an update on Willow Edge lights
- n) To receive an update on flooding on Brambling Way
- o) To receive an update on the Play area adjacent to Bellway
- p) To receive an update on the Phase 1 properties – are resident details still held on Preim database
- q) To receive an update on the resident 'land grab' at Bellway

7. PLANNING - 696

- a) To consider planning applications received since publication of the agenda.
- b) To receive an update on the HGPC letter regarding the breaches in Crest delivery of amenities
- c) **Planning application in from Bellway covering their compound and access – Cllr Thorne**
- d) **Certification process for Phase 2 – Cllr Thorne**

8. TO RECEIVE UPDATES FROM GLOUCESTERSHIRE CONSTABULARY - 697

- a) To receive an update on any incidents/issues in HG advised by the PCSO's.

9. RECRUITMENT - 698

- a) **Potential new councilors – to engage with the existing Councillors**

10. FINANCE AND PROCEDURES - 699

- a) To receive the bank reconciliation and budget comparison reports for the last period.
- b) To approve the schedule of payments.
- c) Approve change in Clerk's contracted hours to increase from 30 hours per month to 45

11. YOUTH PROVISION - 700

- a) Football Club provision – Cllr Thorne

12. TO RECEIVE THE CLERK REPORT - 701

- a) To receive Clerk's report

13. TO RECEIVE REPORTS FROM PARISH COUNCILLORS - 702

14. COMMUNICATION - 703

- a) To propose updates to the Training Policy to include completion of GAPTC's Civility and Respect training, and other changes – Cllr Thorne
- b) In order to ensure full understanding of the Code of Conduct and to demonstrate our commitment to operating in accordance with it, propose either (a) that existing councillors are included in Code of Conduct briefings provided to the councillors being co-opted, or (b) a briefing on the Code is included on the agenda for the October council meeting – Cllr Thorne
- c) To brief on and ask for review of and input to induction material for new councillors – Cllr Thorne
- d) To (1) have an initial brief discussion on the need to revisit the council's deployment of working groups and to formalise how working groups meet and run, and (2) agree to consider a detailed proposal at the next council meeting – Cllr Thorne

15. NEIGHBOURHOOD WATCH - 704

- a) Update on current position - Cllr Turner-Wilkes

RECURRING ITEMS TO NOTE AND BRING FORWARD AS REQUIRED

10. VILLAGE MAINTENANCE

11. PARKS & OPEN SPACES UPDATE

12. ENERGY FROM WASTE

13. HIGHWAYS UPDATE

14. WEBSITE & COMMUNICATIONS

15. CORRESPONDENCE.

16. BOUNDARY CONSULTATION

Hunts Grove Planning Applications

Date	Application Number	Address	Application Details	Parish Council Comments	Stroud District Council Planning Decision
16/01/2020	S.20/0103/REM	Hunts Grove Phase 4	Reserved matters community building, grass playing pitches, artificial pitch, tennis courts, local equipped area of play, car parking and associated infrastructure	04/02/20 OBJECT	Awaiting decision
17/01/2020	S.20/0104/REM	Parcels R1 & R3 Hunts Grove Phase 4	Reserved matters for Neighbourhood Centre including 38 dwellings	05/02/20 OBJECT	Awaiting decision
27/02/2020	S.20/0471/DISCON	Public Open Space Hunts Grove Phase 3	Discharge of conditions 6, 12 & 38 of S.19/1925/VAR	Not consulted	Split decision for Consent and Refusal
24/09/2021	S.21/00317/REM	Land Adjoining Naas Lane, Naas Lane, Quedgeley	Reserved matters application for approval of Appearance, Landscaping, Layout and Scale for the erection of 97 dwellings provision of Green Infrastructure including surface water attenuation and play space and other related infrastructure including foul water pumping station (pursuant to outline planning permission ref. 18/01228/OUT)	11/10/21 No objection plus comments	No objection
16/11/2021	S.21/2579/OUT	Javelin Park, Bath Road, Haresfield	Hybrid planning application for employment development for B8 (Storage or Distribution) Uses, ancillary offices, energy centre, landscaping, fitness trail and amenity areas and new access. i) Outline for whole site (with all matters reserved except access) ii) Full application for Units 1, 2 for B8 (Storage or Distribution) Uses and the energy centre (all matters submitted).	13/12/21 Objection	Permitted
23/12/2021	S.21/2881/REM	Land At Quedgeley Trading Estate East, Haresfield	Reserved Matters (appearance, layout, landscaping and scale) for the erection of 5 no. industrial units for light industrial (E(g)(iii)) general industrial (B2) & storage & distribution use (B8) with ancillary office & associated infrastructure pursuant to outline planning application (ref. S.16/1724/OUT & S.19/2744/VAR)	17/01/22 No objection	Approved
10/01/2023	S.23/0001/FUL	Unit 4A Gateway 12 Business Park Davy Way	Installation of extraction ductwork	Support 13/02/23	Permitted

24/03/2023	2023/0130/EIAS	Land South Of, Haresfield Lane	Environmental Impact Assessment	Missed deadline	EIA Required
26/04/2023	S.23/0764/OUT	Land At Quadrant Distribution Centre, Quadrant Way	Outline application for up to 27,871sqm of unit space (up to 19 units) under the use classes B2, B8, Eg(ii) and Eg(iii) with associated office spaces, parking, services and landscaping - all matters reserved except for access	Comments submitted	Permitted
02/08/2023	S.23/1384/OUT	Land At Green Lane, Hardwicke	Development of up to 1350 dwellings together with a primary school and associated playing fields, a local centre, community uses, highway improvements and associated ancillary uses including open space, green infrastructure and drainage attenuation (outline all matters reserved except access)	Comments submitted	Awaiting Decision
23/08/2023	S.23/1661/FUL	Elm Farm, Bristol Road, Hardwicke	Change of use from C3 (dwelling) to C2 (residential institution) & minor alterations.	No objection 11/09/23	Permitted
06/11/2023	S.23/2167/HHOLD	5 Tawney Close	Single storey rear extension	No objection - 13/11/23	Permitted
10/11/2023	S.23/2236/DISCON	Land at Colethrop Farm Bath Rd, Hardwicke, Gloucester, Gloucestershire	Partial discharge of condition 12 Part 17.5 (contamination) - in respect part partial R15 only from application S.19/1925/VAR(variation of condition 10 (noise) from the application S.15/1498/VAR to permit external noise levels above 50 dB(380402-211349)		Permitted
12/01/2024	S.24/0078/FUL	Unit 3 & 4 The Perry Centre Davy Way Hardwicke Gloucester Gloucestershire GL2 2AD	Erection of a single storey extension to the east of building 4 and a single storey extension to the west of building 3		Permitted
02/01/2024	S.24/0017/CPL	Springfield Bath Road Hardwicke Gloucester Gloucestershire GL2 2RG	Erection of a single storey side extension.		Permitted
31/01/2024	S.24/0203/P14J	Unit Q1 (MG Markey Group Ltd) Quadrant Distribution Centre Quadrant Way Hardwicke Gloucester Gloucestershire GL2 2RN	Installation of 325kWp of additional solar panels		Prior Approval Granted
25/01/2024	S.24/0163/FUL	Elm Farm Bristol Road Hardwicke Gloucester Gloucestershire GL2 4RF	Increase height to front boundary wall		Permitted
02/01/2024	S.24/0017/CPL	Springfield Bath Road Hardwicke Gloucester Gloucestershire GL2 2RG	Erection of a single storey side extension		Permitted

09/04/2024	S.24/0225/FUL	24 Knotgrass Way Hardwicke Gloucester Gloucestershire GL2 4DY	Change of use of land in the applicant's ownership from public open space to residential use and erection of fencing.		Refusal
09/05/2024	S.24/0558/MINAM	Parcel R2, R6, R8 And R10B Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Minor Amendment to permitted Reserved matters S.19/2622/REM (for 138 dwellings (Phase 4) from S.15/1498/VAR) - Substitution of approved plans identified on Condition 1 to substitute housetypes, minor adjustments to siting of houses, garages and parking, minor adjustments to landscaping and site boundaries.		Application Approved
23/05/2024	S.24/0225/FUL	24 Knotgrass Way Hardwicke Gloucester Gloucestershire GL2 4DY	(Retrospective) Change of use of land in the applicant's ownership from public open space to residential use and erection of close boarded fencing.		Refusal
10/06/2024	S.24/1067/NEWTPO	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	New Tree Preservation Order - TPO/0600 - Colethrop Farm, Haresfield, Stonehouse, Gloucestershire, 2024		Application Approved
09/07/2024	S.24/1253/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 12 (Contaminated land) from permitted application S.15/1498/VAR for Parcel R2 only (part of S.19/2622/REM)		Awaiting Decision
27/08/2024	S.24/1534/HHOLD	24 Lime Tree Avenue Hardwicke Gloucester Gloucestershire GL2 4AU	Installation of air source heat pump		Awaiting Decision
21/08/2024	S.24/1514/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 23 (CEMP) from the application S.15/1498/VAR for Parcel R2 only		Awaiting Decision
13/08/2024	S.24/1463/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 38 (trees) from S.15/1498/VAR for Parcel R2 only		Awaiting Decision
09/08/2024	S.24/1449/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 10 (noise report) from S.15/1498/VAR for Parcel R2 only		Awaiting Decision

Report

Clerk Sarah Bodmer

Meeting: Full Council
Agenda Item: Payment Schedule
Date and time: 9th September 2024 at 6.30pm

SUMMARY

To provide Council with the list of accounts for payment.

MATTERS FOR VOTING

To approve the payment schedule.

1. PAYMENT SCHEDULE

Invoice Date	Payee	Net	VAT	Gross
30.09.2024	Clerk Salary	£1055.60	£0	£808.42
01.09.2024	CloudyIT	£60.30	£12.06	£72.36
30.09.2024	Pensions (D/D)	£195.62	0	£195.62
01.09.2024	Space Centre Self Storage (D/D)	£73.13	£14.62	£87.75
14.05.2024	Megabounce – Music Festival – Assault Course – (ALREADY PAID)	£317.68	£63.54	£381.21
12.08.2024	Direct Soccer Ltd – HG FC sponsorship for kit x 3 – (ALREADY PAID)	£141.32 x 3 = £423.96	£25.68 x 3 = £77.04	£167.00 x 3 = £501.00
19.08.2024 & 24.08.2024	Hunts Grove Handy Vanman – rubbish removal - £60.00 & van hire - £250.00 for Music Festival – (ALREADY PAID)	£310.00	£0	£310.00
24.08.2024	Mad Hattie Facepainting – 1 extra hour – Music Festival – (ALREADY PAID)	£20.00	£0	£20.00
24.08.2024	The 3Gs - Party Package -Hair Tinsel and Glitter/Tattoos/FaceGlitter – Music Festival - (ALREADY PAID)	£400.00	£0	£400.00
28.08.2024	Sandra Meecham – Misc Expenses for Music Festival & End of Term Summer Parties	£538.96	£0	£538.96
04.09.2024	Expenses Clerk – Printing x 2 months – June & Aug & Paper	£45.53	£0	£45.53

04.09.2024	HMRC – Tax & NICs on Clerks salary – from 6.7.2024 to 5.10.2024	£543.78	£0	£543.78
04.09.2024	Pata – Payroll charge – July – Sept	£53.95	£0	£53.95
	TOTALS:	£4038.51	£167.26	£4038.51

BANK BALANCES 31 AUGUST 2024	
Unity Trust Bank	£111,647.46
Unity Trust Savings	£35,258.59
TOTAL MONIES IN BANK	£146,906.05
LESS OUTSTANDING PAYMENTS	
TOTAL OUTSTANDING PAYMENTS	£0.00
TRUE BALANCE AT 31/08/24	£146,906.05
Opening Balance at 01/04/24	£134,758.58
Receipts year to date	£27,427.92
Sub-total	£162,186.50
Expenditure year to date	£15,280.45
TRUE BALANCE AT 31/08/24	£146,906.05

Signed Clerk Date.....
Name

Signed Chairman Date.....

HUNTS GROVE PARISH COUNCIL				
BUDGET COMPARISON REPORT 2024-25				
£				
	2024-25 Budget	Received as at 31/08/24	2024/25 Balance	Notes
INCOME				
Precept	54000	27000	27000.00	
VAT reclaim	0	0	0.00	
Event Grants	0	0	0.00	
Other Grants	0	0.00	0.00	
Other Income	0	187.83	0.00	Refund of overpaid school hire fees / Refund Amazon order
CIL	0	0	0.00	
Interest	0	249.09	0.00	
Total Income	54000	27436.92		
	2024/25 Budget	Spend as at 31/08/24	2024/25 Balance	
EXPENDITURE				
Staff costs (net / paye / pension)	10000.00	4172.17	5827.83	
Chairman's Allowance	250.00	0.00	250.00	
General Admin/expenses	3000.00	2062.98	937.02	
Subscriptions	700.00	667.70	32.30	
Insurance	900.00	0.00	900.00	
Donations	500.00	0.00	500.00	
Training	900.00	0.00	900.00	
IT / Website / Newsletter	2000.00	434.14	1565.86	
New equipment	3000.00	1233.99	1766.01	
Community Events	10000.00	5094.67	4905.33	
Professional fees	2000.00	0.00	2000.00	
Youth projects	8000.00	423.96	7576.04	
Earmarked Reserves contribution	12750.00	0.00	12750.00	
Total Expenditure	54000	14089.61	39910.39	
EARMARKED RESERVES	£			
Community events	3990.01			
CIL	17044.01			
Professional Fees	8450.00			
Maintenance contingency	32750.00			
Grants/donations	1500.00			
Youth projects	7576.04			
TOTAL EMR	63734.02			

Report

Clerk

Meeting: Full Council

Agenda Item: Clerk's Report

Date and time: 9th September 2024 at 6.30pm

MATTERS FOR VOTING

Report for information only.

RESIDENT QUERIES

- Queries this month have mainly been around continuing issues with Harrier Way & highlighting damage & potential damage to vehicles – video / photos supplied and passed to Lucie B.
- Queries around availability of tickets for Festival

OTHER MATTERS

- Clerk was on holiday for 2 weeks during August
- All invoices and administration dealt with in advance of the Festival – Clerk pleased to note how successful the Festival was in the community.

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