

10th October 2024

NOTICE OF PARISH COUNCIL MEETING

The Members of Hunts Grove Parish Council are hereby summoned to attend the following meeting:

Meeting: Hunts Grove Parish Council
Date and time: 14th October 2024 at 6.30pm
Venue: Hunts Grove Primary Academy, Harrier Way, Hunts Grove, GL2 4EP

Mrs. Sarah Bodmer, Parish Clerk

PUBLIC PARTICIPATION

The Parish Councillors very much welcome members of the public to attend Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

AGENDA

1. APOLOGIES FOR ABSENCE - 706

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk.

2. DECLARATIONS OF INTEREST - 707

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.

3. MINUTES - 708

- a) To accept as a true record the minutes of the meeting held on 9th September 2024.

4. PUBLIC PARTICIPATION - 709

- a) To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k
- b) To receive reports from District and County Councillors.
- c) **Tim from Sportily – to discuss a proposal for a coffee stand in HG**

5. GROUPS, EVENTS & PROJECTS - 710

- d) Hunts Grove Wombles update – Report from Cllr Thorne
- e) **The plans for the grotto- Cllr Hussein**
- f) **The proposal for sponsorship from HG school for Road Safety Signs – Cllr Hussein**

6. DEVELOPMENT SITE UPDATES - 711

- a) To receive an update from Crest Nicholson.
- b) To receive an update on Crest's review of drainage and paths on the POS & tree work across HG.
- c) To receive an update regarding the management company - Preim
- d) To receive an update on the community building
- e) To receive an update on the Travel Plan.
- f) To receive an update regarding the parish council's adoption of Phase 1
- g) To consider the council's position on HG extension
- h) To receive an update on extension plans - Crest and Priem on the task of bringing the site up to adoption standard
- i) To receive an update on Water Management - POS Drainage issues
- j) To receive an update regarding Phase One house sales
- k) To receive an update on the pitches/allotments and comms position with SDC
- l) To receive an update on the A38 junction
- m) Council to receive an update on Willow Edge lights
- n) To receive an update on flooding on Brambling Way
- o) To receive an update on the Play area adjacent to Bellway
- p) To receive an update on the Phase 1 properties – are resident details still held on Preim database
- q) To receive an update on the resident 'land grab' at Bellway

7. PLANNING - 712

- a) To consider planning applications received since publication of the agenda.

8. TO RECEIVE UPDATES FROM GLOUCESTERSHIRE CONSTABULARY - 713

- a) To receive an update on any incidents/issues in HG advised by the PCSO's.

9. RECRUITMENT - 714

- a) **Potential new councilors – Co-option of New Councilors**

10. FINANCE AND PROCEDURES - 715

- a) To receive the bank reconciliation and budget comparison reports for the last period.
- b) To approve the schedule of payments.
- c) **Consider purchase of new printer / scanner & PDF Editor**
- d) **Council to receive information from the Clerk on potential additional Bank accounts**

11. YOUTH PROVISION - 716

- a) Football Club provision – Cllr Thorne

12. TO RECEIVE THE CLERK REPORT - 717

- a) To receive Clerk's report

13. TO RECEIVE REPORTS FROM PARISH COUNCILLORS - 718

14. COMMUNICATION - 719

- a) To propose updates to the Training Policy to include completion of GAPTC's Civility and Respect training, and other changes – Cllr Thorne
- b) In order to ensure full understanding of the Code of Conduct and to demonstrate our commitment to operating in accordance with it, propose either (a) that existing councillors are included in Code of Conduct briefings provided to the councillors being co-opted, or (b) a briefing on the Code is undertaken – Cllr Thorne
- c) Certification process for Phase 2 – Cllr Thorne (i.e. the proposed letter to SDC that was previously circulated)
- d) A follow up to last month's item on induction material for the new Councillors – any thoughts about the induction material prepared for the new Councillors - or any suggestions.
- e) Potential co-options for the casual vacancies:
 - Discuss and agree approach to advertising potential casual vacancies
 - Revisiting the Co-option Policy - ensure a proper understanding of the policy and clarify the policy as needed

15. NEIGHBOURHOOD WATCH - 720

- a) Update on current position - Cllr Turner-Wilkes

RECURRING ITEMS TO NOTE AND BRING FORWARD AS REQUIRED

10. VILLAGE MAINTENANCE

11. PARKS & OPEN SPACES UPDATE

12. ENERGY FROM WASTE

13. HIGHWAYS UPDATE

14. WEBSITE & COMMUNICATIONS

15. CORRESPONDENCE.

16. BOUNDARY CONSULTATION

MINUTES

Meeting: Hunts Grove Parish Council Meeting

Date and time: 9th September 2024 at 6.30pm

Venue: Hunts Grove Primary Academy

Present:

Cllr Adam Hampson (Chair)

Cllr Kevin Thorne

Cllr Nimo Hussein

Mrs S Bodmer (Clerk)

Mr Matthew Thomas

Ms Leigh Binns

Also In Attendance:

Ms L Brailsford, Crest Nicholson representative

690/24 APOLOGIES FOR ABSENCE

District Cllr Demelza Turner-Wilkes (Vice Chair)

Sam Gould (Preim)

Cllr Stephen Davies

691/24 DECLARATIONS OF INTEREST

There were none.

692/24 MINUTES

To accept as a true record the minutes of the meeting held on 12th August 2024 – Clerk to follow up with Cllr Turner-Wilkes

693/24 PUBLIC PARTICIPATION

No members of the public in attendance.

Clerk to distribute the applications from Leigh Binns and Matthew Thomas

694/24 DISTRICT COUNCILLIRS REPORTS

County Cllr Stephen Davies – report dated 9/9/24

- Gloucestershire County Council is inviting Community Groups to apply for a share of £400k from its Thriving Communities Grant.

- An Adult Care Social Worker, Lauren Warner has been nominated for "Adult Social Worker of the Year"
- Gloucestershire County Council hosted a Flood Forum event highlighting much of the good work that is being done including the re-introduction of Beavers in the Forest of Dean which creates "leaky" dams.
- Gloucestershire Libraries have introduced free digital bootcamps to support young people in the use of technology.
- Gloucestershire County Council is on track to plant a million trees with a current total of just shy of 400,000.

696/24 GROUPS/EVENTS/PROJECTS

a) Hunts Grove Wombles update – Cllr Thorne

Update on Wombles - Litter Picking/community wardens to pick up is aim for way forward

1 place for central location for pick up by the school – Cllr Thorne poster for FB to promote – 21/9, look to run every 3 weeks.

695/24 DEVELOPMENT SITE UPDATES

Crest Update - Lucie Brailsford:

Community building – application is ready to be submitted no more update is available.

A38 access – TA approval/Section 70 278 agreed – gone out to tender for those works 5 approached and 3 declined to tender.

Harrier Way Resurfacing – pavements w/c 23/9 and road area shortly after date tbc.

Big Hedge – scheduled for cutting first week of October

Trees replaced on POS – first week of December

Drainage work – tenders awaited

POS works – 1 contractor Preim to oversee

Big Oak on Farley Way – exceptional tree survey has taken place with fencing around it to stop residents walking around it. Plans for a hedge to be built around the tree to protect the tree.

Paths – all paths to be addressed

Management Co meetings - planned to take place every 6 weeks with Mark Foyle

To receive an update regarding the management company – Preim

Update from Sam Goold Preim:

Clerk read out the update from Sam Goold and the Tracker was circulated.

Planning Apps discussed – Cllr Thorne talked through the update

Reviewed the concerns about construction traffic.

697/24 RECRUITMENT

- Potential new councilors – Leigh Binns & Matthew Thomas attended to engage with the existing Councilors with the anticipation of co-opting being completed – due to a lack of prior visibility of the potential New Councilors applications this was suspended until the next Council meeting in October

698/24 PLANNING

Council received details of planning applications received.

To receive an update on the HGPC letter regarding the breaches in Crest delivery of amenities

Planning application in from Bellway covering their compound and access – Cllr Thorne

Certification process for Phase 2 – Cllr Thorne ACTION Cllr Thorne will draft a response deadline 18/9 to be circulated

699/24 TO RECEIVE UPDATES FROM GLOUCESTERSHIRE CONSTABULARY

- Cllr Turner-Wilkes continuing to liaise.

700/24 FINANCE AND PROCEDURES

- Council signed off Payments to approve and August 2024 Finance.
- Approve change in Clerk's contracted hours to increase from 30 hours per month to 45 - approved at August meeting. Agreed any backdated hours undertaken should also be claimed as extra hours

Bank accounts to be reviewed Nationwide stopped offering the account selected by HGPC – Clerk to investigate alternative options.

701/21 YOUTH PROVISION

- Football Club provision – Cllr Thorne conversations with Crest regarding additional sponsorship.

702/24 TO RECEIVE THE CLERK REPORT

- Council received Clerk Report

703/24 TO RECEIVE REPORTS FROM PARISH COUNCILLORS

An overview of HGPC proposed Training needs was provided by Cllr Thorne – to be revisited at the October meeting.

Cllr Thorne update – Cllrs & Chairman training - complete training in their roles, relevant to specific roles.

GATPC – civility and respect pathway via learning modules.

Investing time as a Council and reinforce code of conduct.

CILCA – required for Clerk to progress

Brief on code of conduct – start of a council meeting.

Prep for New Councillors to get started drafted by Cllr Thorne – **ACTION Cllr Thorne to circulate a list.**

704/24 COMMUNICATION

- Cllr Thorne covered this with training.

705/24 NEIGHBOURHOOD WATCH

- Revisit this further reviewing discussions that have taken place - Cllr Turner-Wilkes
- Information on the roads on FB has created residents comments on the post -
- Still waiting for Crest and Highways – continue to receive a lot of questions about the road name thread. Cllr Thorne to review and put together.
- **Any Other Business** – Festival of Lights raised by Nimmo – Investigate costs and feasibility of running in the Half Term. Possibility of asking the school about a container in the car park for storage - **Cllr Hussain to follow up re storage with school**

Close of meeting 19.45

Report

Clerk Sarah Bodmer

Meeting: Full Council
Agenda Item: Payment Schedule
Date and time: 14th October 2024 at 6.30pm

SUMMARY

To provide Council with the list of accounts for payment.

MATTERS FOR VOTING

To approve the payment schedule.

1. PAYMENT SCHEDULE

Invoice Date	Payee	Net	VAT	Gross
31.10.2024	Clerk Salary	£1335.23	£0	£1827.80
01.10.2024	CloudyIT	£170.30	£34.06	£204.36
31.10.2024	Pensions (D/D)	£195.62	0	£195.62
01.10.2024	Space Centre Self Storage (D/D)	£73.13	£14.62	£87.75
30.09.2024	PKF Littlejohn LLP – External Auditors – AGAR Fee	£315.00	£63.00	£378.00
23.09.2024	Sandra Meecham – Balance of Expenses for Music Festival & End of Term Summer Parties	£20.52	£0	£20.52
09.10.2024	Police & Crime Commissioner for Gloucestershire – refund of £2,500.00 youth provision and £982.00 event equipment hire unused during period of eligibility	£3482.00	£0	£3482.00
	TOTALS:	£5591.80	£111.68	£6196.05

Hunts Grove Planning Applications

Date	Application Number	Address	Application Details	Parish Council Comments	Stroud District Council Planning Decision
16/01/2020	S.20/0103/REM	Hunts Grove Phase 4	Reserved matters community building, grass playing pitches, artificial pitch, tennis courts, local equipped area of play, car parking and associated infrastructure	04/02/20 OBJECT	Awaiting decision
17/01/2020	S.20/0104/REM	Parcels R1 & R3 Hunts Grove Phase 4	Reserved matters for Neighbourhood Centre including 38 dwellings	05/02/20 OBJECT	Awaiting decision
27/02/2020	S.20/0471/DISCON	Public Open Space Hunts Grove Phase 3	Discharge of conditions 6, 12 & 38 of S.19/1925/VAR	Not consulted	Split decision for Consent and Refusal
24/09/2021	S.21/00317/REM	Land Adjoining Naas Lane, Naas Lane, Quedgeley	Reserved matters application for approval of Appearance, Landscaping, Layout and Scale for the erection of 97 dwellings provision of Green Infrastructure including surface water attenuation and play space and other related infrastructure including foul water pumping station (pursuant to outline planning permission ref. 18/01228/OUT)	11/10/21 No objection plus comments	No objection
16/11/2021	S.21/2579/OUT	Javelin Park, Bath Road, Haresfield	Hybrid planning application for employment development for B8 (Storage or Distribution) Uses, ancillary offices, energy centre, landscaping, fitness trail and amenity areas and new access. i) Outline for whole site (with all matters reserved except access) ii) Full application for Units 1, 2 for B8 (Storage or Distribution) Uses and the energy centre (all matters submitted).	13/12/21 Objection	Permitted
23/12/2021	S.21/2881/REM	Land At Quedgeley Trading Estate East, Haresfield	Reserved Matters (appearance, layout, landscaping and scale) for the erection of 5 no. industrial units for light industrial (E(g)(iii)) general industrial (B2) & storage & distribution use (B8) with ancillary office & associated infrastructure pursuant to outline planning application (ref. S.16/1724/OUT & S.19/2744/VAR)	17/01/22 No objection	Approved
10/01/2023	S.23/0001/FUL	Unit 4A Gateway 12 Business Park Davy Way	Installation of extraction ductwork	Support 13/02/23	Permitted

24/03/2023	2023/0130/EIAS	Land South Of, Haresfield Lane	Environmental Impact Assessment	Missed deadline	EIA Required
26/04/2023	S.23/0764/OUT	Land At Quadrant Distribution Centre, Quadrant Way	Outline application for up to 27,871sqm of unit space (up to 19 units) under the use classes B2, B8, Eg(ii) and Eg(iii) with associated office spaces, parking, services and landscaping - all matters reserved except for access	Comments submitted	Permitted
02/08/2023	S.23/1384/OUT	Land At Green Lane, Hardwicke	Development of up to 1350 dwellings together with a primary school and associated playing fields, a local centre, community uses, highway improvements and associated ancillary uses including open space, green infrastructure and drainage attenuation (outline all matters reserved except access)	Comments submitted	Awaiting Decision
23/08/2023	S.23/1661/FUL	Elm Farm, Bristol Road, Hardwicke	Change of use from C3 (dwelling) to C2 (residential institution) & minor alterations.	No objection 11/09/23	Permitted
06/11/2023	S.23/2167/HHOLD	5 Tawney Close	Single storey rear extension	No objection - 13/11/23	Permitted
10/11/2023	S.23/2236/DISCON	Land at Colethrop Farm Bath Rd, Hardwicke, Gloucester, Gloucestershire	Partial discharge of condition 12 Part 17.5 (contamination) - in respect part partial R15 only from application S.19/1925/VAR(variation of condition 10 (noise) from the application S.15/1498/VAR to permit external noise levels above 50 dB(380402-211349)		Permitted
12/01/2024	S.24/0078/FUL	Unit 3 & 4 The Perry Centre Davy Way Hardwicke Gloucester Gloucestershire GL2 2AD	Erection of a single storey extension to the east of building 4 and a single storey extension to the west of building 3		Permitted
02/01/2024	S.24/0017/CPL	Springfield Bath Road Hardwicke Gloucester Gloucestershire GL2 2RG	Erection of a single storey side extension.		Permitted
31/01/2024	S.24/0203/P14J	Unit Q1 (MG Markey Group Ltd) Quadrant Distribution Centre Quadrant Way Hardwicke Gloucester Gloucestershire GL2 2RN	Installation of 325kWp of additional solar panels		Prior Approval Granted
25/01/2024	S.24/0163/FUL	Elm Farm Bristol Road Hardwicke Gloucester Gloucestershire GL2 4RF	Increase height to front boundary wall		Permitted
02/01/2024	S.24/0017/CPL	Springfield Bath Road Hardwicke Gloucester Gloucestershire GL2 2RG	Erection of a single storey side extension		Permitted

09/04/2024	S.24/0225/FUL	24 Knotgrass Way Hardwicke Gloucester Gloucestershire GL2 4DY	Change of use of land in the applicant's ownership from public open space to residential use and erection of fencing.	Refusal
09/05/2024	S.24/0558/MINAM	Parcel R2, R6, R8 And R10B Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Minor Amendment to permitted Reserved matters S.19/2622/REM (for 138 dwellings (Phase 4) from S.15/1498/VAR) - Substitution of approved plans identified on Condition 1 to substitute housetypes, minor adjustments to siting of houses, garages and parking, minor adjustments to landscaping and site boundaries.	Application Approved
23/05/2024	S.24/0225/FUL	24 Knotgrass Way Hardwicke Gloucester Gloucestershire GL2 4DY	(Retrospective) Change of use of land in the applicant's ownership from public open space to residential use and erection of close boarded fencing.	Refusal
10/06/2024	S.24/1067/NEWTPO	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	New Tree Preservation Order - TPO/0600 - Colethrop Farm, Haresfield, Stonehouse, Gloucestershire, 2024	Application Approved
09/07/2024	S.24/1253/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 12 (Contaminated land) from permitted application S.15/1498/VAR for Parcel R2 only (part of S.19/2622/REM)	Refused
27/08/2024	S.24/1534/HHOLD	24 Lime Tree Avenue Hardwicke Gloucester Gloucestershire GL2 4AU	Installation of air source heat pump	Awaiting Decision
21/08/2024	S.24/1514/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 23 (CEMP) from the application S.15/1498/VAR for Parcel R2 only	Awaiting Decision
13/08/2024	S.24/1463/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 38 (trees) from S.15/1498/VAR for Parcel R2 only	Permitted
09/08/2024	S.24/1449/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 10 (noise report) from S.15/1498/VAR for Parcel R2 only	Refused
23/09/2024	S.24/1701/DISCON	Land At Colethrop Farm Bath Road Hardwicke Gloucester Gloucestershire	Discharge of Condition 36 from S.15/1498/VAR - Fire Hydrants Plan/Water Design	Awaiting decision
04/09/2024	S.24/1318/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 37 (Sustainable Design) from permission S.15/1498/VAR	Permitted

HGPC BANK RECONCILIATION

BANK BALANCES 30 SEPTEMBER 2024	
Unity Trust Bank	£134,861.04
Unity Trust Savings	£35,502.99
TOTAL MONIES IN BANK	£170,364.03
LESS OUTSTANDING PAYMENTS	
TOTAL OUTSTANDING PAYMENTS	£0.00
TRUE BALANCE AT 30/09/24	£170,364.03
Opening Balance at 01/04/24	£134,758.58
Receipts year to date	£54,672.32
Sub-total	£189,430.90
Expenditure year to date	£19,066.87
TRUE BALANCE AT 30/09/24	£170,364.03

Signed Clerk Date.....
 Name

Signed Chairman Date.....
 Name

HUNTS GROVE PARISH COUNCIL				
BUDGET COMPARISON REPORT 2024-25				
£				
INCOME	2024-25 Budget	Received as at 30/09/24	2024/25 Balance	Notes
Precept	54000	54000	0.00	
VAT reclaim	0	0	0.00	
Event Grants	0	0	0.00	
Other Grants	0	0.00	0.00	
Other Income	0	187.83	0.00	Refund of overpaid school hire fees / Refund Amazon order
CIL	0	0	0.00	
Interest	0	484.49	0.00	
Total Income	54000	54672.32		
EXPENDITURE	2024/25 Budget	Spend as at 30/09/24	2024/25 Balance	
Staff costs (net / paye / pension)	10000.00	5622.18	4377.82	
Chairman's Allowance	250.00	0.00	250.00	
General Admin/expenses	3000.00	2381.03	618.97	
Subscriptions	700.00	667.70	32.30	
Insurance	900.00	842.92	57.08	
Donations	500.00	0.00	500.00	
Training	900.00	0.00	900.00	
IT / Website / Newsletter	2000.00	508.94	1491.06	
New equipment	3000.00	1233.99	1766.01	
Community Events	10000.00	5638.45	4361.55	
Professional fees	2000.00	35.00	1965.00	
Youth projects	8000.00	516.13	7483.87	
Earmarked Reserves contribution	12750.00	923.96	11826.04	
Total Expenditure	54000	18370.30	35629.70	
EARMARKED RESERVES	£			
Community events	3990.01			
CIL	17044.01			
Professional Fees	8415.00			
Maintenance contingency	31826.04			
Grants/donations	1500.00			
Youth projects	7483.87			
TOTAL EMR	62775.06			

Report

Clerk

Meeting: Full Council

Agenda Item: Clerk's Report

Date and time: 14th October 2024 at 6.30pm

MATTERS FOR VOTING

Report for information only.

RESIDENT QUERIES

- Queries this month have mainly been around continuing issues with Harrier Way & highlighting damage & potential damage to vehicles – video / photos supplied and passed to Lucie B.

OTHER MATTERS

- Co-option of new Councillors
- Advertising Councillor vacancies in line with SDC criteria
- Completion of external audit confirmed by auditor and relevant documents displayed.

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