

5th February 2025

## NOTICE OF PARISH COUNCIL MEETING

The Members of Hunts Grove Parish Council are hereby summoned to attend the following meeting:

**Meeting:** Hunts Grove Parish Council  
**Date and time:** 10th February at 6.30pm to 8.30pm  
**Venue:** Hunts Grove Primary Academy, Harrier Way, Hunts Grove, GL2 4EP

Mrs. Sarah Bodmer, Parish Clerk

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### PUBLIC PARTICIPATION

The Parish Councillors very much welcome members of the public to attend Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

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## AGENDA

### 1. APOLOGIES FOR ABSENCE – 768 – 5 mins

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk.

### 2. DECLARATIONS OF INTEREST – 769 – 5 mins

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.

### 3. MINUTES – 770 – 5 mins

- a) To accept as a true record the minutes of the meeting held on 13th January 2025.

#### **4. PUBLIC PARTICIPATION – 771 – 5 mins**

- a) To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k
- b) To receive reports from District and County Councillors.

#### **5. GROUPS, EVENTS & PROJECTS – 772 – 25 mins**

- a) Hunts Grove Wombles update – Cllr Thorne
- b) **COVID day of reflection - An update and proposed budget for the COVID Day of Reflection - see paper in meeting pack – Cllr Thorne**
- c) **Working Groups – Which ones are required, how they will work, which Cllrs would be on which group – arrange a meeting to discuss – Cllr Thorne**
- d) **Overall HGPC Strategy - A session to discuss what this should be and what the Council wants to achieve i.e. potentially consult residents and follow this up with a session on how the working groups can be used to help deliver the strategy – see paper in meeting pack - Cllr Thorne**

#### **6. DEVELOPMENT SITE UPDATES – 773 – 20 mins**

a) To note written (and receive late verbal) updates from Preim and Crest/Seaxburh, and to discuss, and agree any actions on, matters arising from – updates will be provided prior to the meeting so that Councillors can read through them & have any questions ready to ask:

- i. Hunts Grove Extension
- ii. Delivery of infrastructure
- iii. Delivery of amenities
- iv. Maintenance and remedials
- v. Certification, handover and adoption

N.B. Written updates to be provided ahead of the meeting with discussion to focus on matters arising and queries.

- b) Potential adoption of Phase 1 POS by the Parish: to receive updates and agree actions
- c) Potential leasing of Phase 2-4 amenities by the Parish: to receive updates and agree actions
- d) The Farmhouse Triangle: to receive updates

**e) Update on meeting with Crest around Community Centre plans & community engagement strategy held on 5<sup>th</sup> February 2025**

#### **7. PLANNING – 774 – 5 mins**

- a) To consider planning applications received since the last meeting.

**8. TO RECEIVE UPDATES FROM GLOUCESTERSHIRE CONSTABULARY – 775 – 5 mins**

- a) To receive an update on any incidents/issues in HG advised by the PCSO's – also receive update on regular meetings & discuss ongoing communication approach – Cllrs Thorne & Turner-Wilkes

**9. RECRUITMENT – 776 – 15 mins**

- a) Resignation of Chair & next steps to appoint a new Chair - Clerk

**10. FINANCE AND PROCEDURES – 777 – 10 mins**

- a) To receive the bank reconciliation and budget comparison reports for the last period.
- b) To approve the schedule of payments.
- c) **Proposal on IT/meeting equipment – see paper in meeting pack – Cllr Thorne**

**11. YOUTH PROVISION – 778 – 5 mins**

- a) Gather interest in working on youth provision, form an initial working group and be able to discuss what has been tried already tried and could be tried next – Cllr Thorne

**12. TO RECEIVE THE CLERK REPORT – 779 – 5 mins**

- a) To receive Clerk's report

**13. TO RECEIVE REPORTS FROM PARISH COUNCILLORS – 780 – 5 mins – to be circulated prior to the meeting**

**14. COMMUNICATION – 781 – 0 mins**

**RECURRING ITEMS TO NOTE AND BRING FORWARD AS REQUIRED**

**9. VILLAGE MAINTENANCE**

**10.PARKS & OPEN SPACES UPDATE**

**11.ENERGY FROM WASTE**

**12.HIGHWAYS UPDATE**

**13.WEBSITE & COMMUNICATIONS**

**14.CORRESPONDENCE.**

**15.BOUNDARY CONSULTATION**

**16.NEIGHBOURHOOD WATCH**

# MINUTES

**Meeting:** Hunts Grove Parish Council Meeting

**Date and time:** 13th January 2025 at 6.30pm

**Venue:** Hunts Grove Primary Academy

## **Present:**

Cllr Adam Hampson (Chair)

Cllr Demelza Turner-Wilkes (Vice Chair) left the meeting at 6.55pm

Cllr Kevin Thorne

Cllr Nimo Hussein

Cllr Mattew Thomas

Cllr Eileen O'Toole

Cllr Sunny Anyanwu

Mrs S Bodmer (Clerk)

## **Also In Attendance:**

Niki Lathwell, Crest Nicholson representative

Sam Gould (Preim)

Cllr Gill Oxley left the meeting at 6.55pm.

## **753/25 APOLOGIES FOR ABSENCE**

Cllr Leigh Binns

## **754/25 DECLARATIONS OF INTEREST**

There were none received

## **755/25 MINUTES**

To accept as a true record the minutes of the meeting held on 9<sup>th</sup> December 2024.

## **756/25 PUBLIC PARTICIPATION**

No public participation

## **757/25 DISTRICT COUNCILLORS REPORTS**

- **Cllr Stephen Davies Report**
- An update on the Unitary proposals was provided, below is an article written by Cllr Stephen Davies for Hardwicke Matters.
- The results of the Pothole Challenge have been announced, and the Roadmender came out on top for the requirements of Gloucestershire roads.

- Cllr Davies has requested GCC Highways not to support the latest Crest Planning Application without a clear plan for the Hunts Grove 2<sup>nd</sup> access.

### **County Councillor Stephen Davies Report – February 2025**

There is a topic that is causing a lot of talk amongst Local Politicians but I am not sure is quite as interesting to the public generally, so I thought this month I would cover Devolution and Local Government Reform.

The Government has issued a White Paper stating it would like to see two significant changes in Local Government structure:

☐ Local Government Reform otherwise known as “going” Unitary. This is where the seven Councils in Gloucestershire, the County Council and 6 District Councils become one. This is not universally popular but has potential efficiencies that are not only financial but also organisationally. The White Paper clearly mandates that all current two Tier Authorities should move to Unitary.

☐ Devolution – having achieved Unitary, Councils are asked to join a Combined Authority.

People may be aware of the West of England Combined Authority as a local example.

Combined Authorities, usually comprising of 2 or 3 Councils, will have Elections for a Mayor.

They will have powers over Infrastructure investment and buses amongst other things, but most important is the route for any significant Infrastructure Funding.

It is as a consequence of the access to critical infrastructure funding that Gloucestershire County Council has written to the Secretary of State to request to be in the first Phase of Local Government Reform. By the time you read this it is likely that we will have had a response which if successful would result in delaying the 2025 Local Elections.

I always wonder if most people think of “the” Council rather than a District and County Council and I have a view on this but have tried to make this a factual update.

### **Cllr Demelza Turner-Wilkes Report**

The last SDC meeting was held on 19 December 2024 with unitary forming a large part of the discussions.

Local plan – SDC Local plan is much further forward than other districts.

SDC – Financial spending currently BAU - expanding refuse collection to include batteries and vapes starting in the spring. PC will be supplied with info by SDC so residents can be updated. Potential to include small electricals.

[www.huntsgrove-pc.gov.uk](http://www.huntsgrove-pc.gov.uk)

Open spaces motion – the first stage environment committee voted unanimously to proceed. Whilst this can't benefit HG as already under a management company, this means future new developments will have the potential to offer PC's the option to take over.

SDC looking at purchasing units in Brimscombe port development - utilized for local businesses £630,000 capital spend.

A419 Stonehouse - work continuing on community engagement.

Market Town Vitality fund update – 10 projects awarded funds coming back into the community with £55,000 yet to be allocated.

CIL spending allocation 2025/2026 – feasibility for a GP surgery/health hub in CAM.

A38 exit – 620 houses – this has been taken to DCC by District Councillors so will go to a DCC vote – date of meeting to be confirmed.

### **District Cllr Gill Oxley update**

Cllr Oxley's property in Pound Land Hardwicke, has a pumping station next to her house, in January there has been substantial flooding in the area. It is believed the cause of the issue is Severn Trent Water releasing a flow from HG to Hardwicke. These water flow gates were opened in October, when engineers calculated the volume of water from HG to Hardwicke should have been accepted. Flood water is coming out of manhole covers and from the pumping station. Cllr Turner-Wilkes has been in contact with Andrew @ Tetra Tech who is investigating with Severn Trent & the engineers to understand if HG development has led to the issue and to work on a fix for the problems with flooding experienced in Hardwicke. Cllr Oxley has requested a meeting between HGPC/Hardwicke and the engineers as this is a serious problem with raw sewage leaking out and causing road hazards.

## **758/25 GROUPS, EVENTS & PROJECTS**

### **Wombles Update – Cllr Thorne**

**Litter Pick** - Council received confirmation litter pick delayed in December due to the adverse weather conditions– a January date to be selected. Litter pick accessories are stored in the container – Cllr Hussein to collect the key.

**COVID day of reflection – Cllr Thorne** annual commemoration day Sunday 9 March 2025. This will be similar to a Remembrance Sunday, perhaps this could be held in the school hall this could include the opportunity for residents to discuss their COVID experiences, include refreshments and include the church & have community engagement. Possibility to look to include local groups such as Samaritans – **ACTION Clerk to book the school hall for this date** – Details to be finalized at the February PC meeting. £150 budget proposed by Cllr Hampson Seconded by Cllr Thorne.

### **Working Groups / Strategy – Cllr Thorne**

Arrange a separate meeting at the factory to consider initial groups and projects HGPC wish to tackle first and engage with residents. Consider wider engagement to involve the community and [www.huntsgrove-pc.gov.uk](http://www.huntsgrove-pc.gov.uk)

incorporate into the planning for inclusion in the May annual residents meeting. Meeting one for Strategy planning and feed the strategy into working groups. Dates to be reviewed.

## **759/25 DEVELOPMENT SITE UPDATES**

**Preim - Sam Goold shared his report**

**Handover @ Belway** – Bellway have agreed to replace the trees – handover of communal areas.

**Dog waste bins** – Crest work – this will remain as work in progress on the o/s items list

**Graffiti on the bridge** removed by the specialist team

**Sound Bund** – is there a plan to deal with the graffiti not currently part of Sam's remit. Concerns graffiti may spread into the development – **ACTION** Sam to obtain an update as to whether this is coming to the Manco or the highways agency.

**Gate to Pine Martin Close** – Sam awaits confirmation the gate is closing in the 5 second window

**Replanting to Phase 2 POS** – Crest accepted the quote provided by Whitings & they have been instructed to order stock. When work is ready to start will join up with drainage team before planting. Expected work to start at the end of January/early February. Formal handovers - walk arounds with PC to check agreement are planned before handover.

**Maintenance to gravel paths** – location by HG Academy/Sharnbrook corridor North – dates to be confirmed and alternative routes to be issued to residents

Sam encouraged the PC to keep issues being raised for those on site.

**Christmas Event** – Cllr Hussein has provided all invoices to Sam with an expected update on being reimbursed soon for purchases.

**Moved Container** – holes in the POS to be filled/cuttings left where the container was previously stored to be dealt with tidying up.

**Formal Handover** – meetings to be planned at end of Q1 – priority to complete the work first

**Failed section of gravel path** near Pippet Close/Play area – Crest have made repairs – Sam to check further as drainage issues persist

**Hedge along Harrier Way** – Whitings agreed to look at this in January to understand requirements – update to follow

**Bellway Land grab** – application for change of use by property owner – SDC declined /no appeal received – therefore SDC confirm the property owner needs to reinstate the boundary or enforcement action can follow – how long is acceptable for resident to reinstate the boundary. **ACTION** Sam to check on timeframe is acceptable to reinstate/SDC may be better placed to enforce and consider Manco costs if they pursue.

**Hedge adjacent to Lutra** – Sam to pop some locations over to Cllr Hampson to identify the areas.



## **Crest Report – Nikki**

**Spreadsheet circulated and additional areas detailed below.**

**Pond work/earth work** – will involve a lot of truck traffic due to volume of soil required. Traffic Management need the plan on the best way to manage – expected to hold a meeting with O’Briens when known.

**A38 junction** – it is 41 weeks in total and not 12 weeks plus 41 – still to be confirmed. On site work and traffic management still need to be signed off. **Crest Update**

Council received an update re the A38 Junction – contract has been awarded to O’Briens are the company on site with a traffic Management plan yet to be agreed. Proposal of a meeting to understand the traffic management plan whilst the works are undertaken – to include invitations to HG Residents and the HGPC, along with Hardwicke & Quedgley. Inform residents what to expect and also to receive feedback.

**Haresfield Lane** – resurfacing works expected to be 12 weeks – however awaiting dates from Utilities

**Community Centre and Sports Pitches** – Crest working through all consultation responses – meeting with SDC due around 27/1 and update provided after this meeting.

**Delivery of Phase 3** – what can happen and when – missing top soil to arrive in February and planting then to following in April/May.

**Phase 3 HG drive** – Residents have to avoid road drains that are protruding higher than the road surface resulting to damage to tyres. The road has not been resurfaced. **ACTION Cllr Hussein to send a picture to Nikki.**

A date is awaited for resurfacing – Niki to confirm/chase Andrew.

**Willow Edge Street Lights** – Crest MD Charlie has raised a work order to resolve.

**Adoption/Handover – allotments/community centres Meeting dates** – a date to be considered to have an evening meeting with HGPC and Crest. A collective date is to be agreed. **ACTION Cllr Thorne to arrange a poll to get to an agreeable date for Councillors to attend. Attendees to include SDC Planning Team, HGPC and Crest representatives**

**Farmhouse Triangle** – to be discussed @ the anticipated meeting with Planning/Crest/HGPC

## **760/25 PLANNING**

Council received the list of planning applications

2 Applications discussed to submit concerns to SDC **ACTION Cllr Thorne to draft**

## **761/25 TO RECEIVE UPDATES FROM GLOUCESTERSHIRE CONSTABULARY**

Cllr Thorne updated the Parish Council the bike coding event went ahead but the PC were not informed. Dates to be arranged to meet with the PCSO.

[www.huntsgrove-pc.gov.uk](http://www.huntsgrove-pc.gov.uk)

**762/25 RECRUITMENT – to be deferred to next meeting**

**763/25 FINANCE AND PROCEDURES**

- a) The Council received & approved the bank reconciliation and budget comparison reports for the last period. Cllr Thomas raised the question of a slight difference in the expenditure on the budget comparison versus the budget reconciliation. **ACTION Clerk to review and provide an update**
- b) The Council approved the schedule of payments.
- c) The Council received & approved the draft budget for 2025/2026 & agreed to set the Precept Proposed by Cllr Thorne £55,620 Seconded by Cllr Thomas.
- d) The Council received bank account information from the Clerk on the Hinckley & Rugby accounts - Proposal made by Cllr Hampson to move all funds held with the existing Unity account above £85,000 from Unity to a new 90 day account with Hinkley & Rugby, Seconded by Cllr Thorne.
  - (e) Quote received for new ipad cases ACTION Clerk to circulate the quote
  - (f)

**764/25 YOUTH PROVISION**

- a) To receive, discuss and action any update regarding other groups and providers – Cllr Thorne
- b) Gather interest in working on youth provision, form an initial working group and be able to discuss what has been tried already tried and could be tried next – Cllr Thorne

These items to be deferred to the working group discussions.

**765/25 TO RECEIVE THE CLERK REPORT**

Council received the Clerk report no action required

DBS Checks for Councillors raised by Cllr Hussein – **ACTION** Clerk to get the cost and email.

**766/25 TO RECEIVE REPORTS FROM PARISH COUNCILLORS**

No additional reports received

**767/25 COMMUNICATION – No additional updates received**

**768/25 NEIGHBOURHOOD WATCH – Council agreed to will remove this item to the reoccurring section.**

Meeting closed at 8.37pm

Next Meeting Monday 10 February 2025

# COVID Day of Reflection event

## Update

The hall is booked and we have a good draft plan for the day, as already shared by email. The tree will probably go into the church for a few weeks after the event.

Have created two online survey forms for people to share reflections and names of people lost in advance so we can include those who can't come, and gather stories in advance to include on the day.

Will seek approval for further comes as a reminder and to share those forms and extra details. Also have a draft MailChimp shot containing a list of things happening in coming months to get approval for.

Will put some posters.

Idea to create a webpage to put names and reflections on as a longer term output.

Would be useful to have a couple of people on the day to help. Hopefully that Reverend Richard and/or Tim (Sportily) will be able to come.

## Budget

Propose a budget of £225 with contingency.

School hall	3 x £25 hire fee £20 tables and chairs £21 weekend security fee	£106
Decoration/set-up	Wood for base of tree (Wickes: hardboard sheet)	£20
	Fabric to cover base (Amazon)	£10
	Paper hearts (Etsy)	£4.45
	String	£5.00
	Tissues (Asda)	£1.18
	Pens (Asda)	3 x 75p
Refreshments	Water, squash, biscuits, cakes, teas	Up to £30

<b>TOTAL</b>	£178.88
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## Things that it would be useful to decide at February Council meeting:

1. How do we want to approach this. There is a proposal below.
  - a. And who wants to be involved in pulling drafts together
2. Timings: Do we want to use the Annual Parish Meeting on 12 May as (a) part of the consultation on a good near final draft or (b) an earlier stage. There doesn't seem to be enough time to agree a plan and launch it then. There is a proposal below that builds towards having a good draft ready for sharing at and around 12 May, then aiming to adopt a plan on 9 June. It's a fairly tight schedule.
3. Dates for any extra meeting and whether to hire of school if needed
4. Are there things we need to start ahead of agreeing a plan? Preparation for taking on Phase 1 and starting work to explore taking on the community centre and sports pitches are strong candidates.

# Proposal

## 1. Approach

Stage	Description	What is needed
1. Initial ideas	From councillors and clerk: <ul style="list-style-type: none"> <li>• Aim to generate ideas to form basis of first draft</li> <li>• Ideally a meeting with brainstorming and discussion</li> <li>• Written input from those who can't attend or if we can't find a date.</li> <li>• See below for potential meeting plan</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting date if possible</li> <li>• School booking if factory not available</li> <li>• Plan for that meeting (see below)</li> </ul>
	From residents: <ul style="list-style-type: none"> <li>• Quick survey form asking same or similar questions as of councillors/clerk.</li> </ul>	<ul style="list-style-type: none"> <li>• MS Forms survey</li> <li>• FB and MailChimp content</li> <li>• Posters</li> </ul>
2. First draft	<ul style="list-style-type: none"> <li>• Small group pulls input into a first draft plan: potential themes, some outcome statements, and potential projects.</li> <li>• Share draft</li> </ul>	<ul style="list-style-type: none"> <li>• Volunteers to pull things into a first draft</li> <li>• Those volunteers getting together</li> </ul>
3. Feedback	From councillors and clerk: <ul style="list-style-type: none"> <li>• Ask for feedback by email</li> <li>• Suggest any extra ideas</li> </ul>	<ul style="list-style-type: none"> <li>• Councillor and clerk time to read and input</li> </ul>
	From residents: <ul style="list-style-type: none"> <li>• Ask residents to comment on and suggest priority/importance of potential themes and projects</li> <li>• Ask for any extra ideas</li> </ul>	<ul style="list-style-type: none"> <li>• MS Forms survey</li> <li>• FB and MailChimp content</li> <li>• Posters</li> </ul>
4. Second draft	<ul style="list-style-type: none"> <li>• Small group creates a second good draft</li> <li>• Share second draft within the council</li> </ul>	<ul style="list-style-type: none"> <li>• Volunteers to pull things into a second draft</li> <li>• Those volunteers getting together</li> </ul>

5. Discuss and agree to publish	<ul style="list-style-type: none"> <li>• A meeting to discuss the draft and agree any amendments</li> <li>• Approve at a full council meeting for sharing (if discussion is at a separate meeting)</li> </ul>	<ul style="list-style-type: none"> <li>• Councillor and clerk time to read and input</li> <li>• (Meeting date if possible and not FCM. School booking if factory not available.)</li> <li>• Plan for that meeting</li> </ul>
6. Feedback from residents	<ul style="list-style-type: none"> <li>• Publish draft plan online and advertise via FB, MailChimp and posters. Use MS Forms for feedback.</li> <li>• Present at Annual Parish Meeting and allow time for discussion.</li> </ul>	<ul style="list-style-type: none"> <li>• Plan for using Annual Parish Meeting</li> <li>• Posting draft plan online and advertising with FB, MailChimp and posters</li> <li>• MS Forms survey</li> </ul>
7. Third draft	<ul style="list-style-type: none"> <li>• Update draft to take account of feedback from residents</li> <li>• Propose changes to council</li> <li>• Share update ahead of June FCM</li> </ul>	<ul style="list-style-type: none"> <li>• Volunteers to pull things into a second draft</li> <li>• Those volunteers getting together</li> </ul>
8. Approve	<ul style="list-style-type: none"> <li>• Approve plan (or agree further work needed ahead of July meeting)</li> </ul>	



## 2. Timing

	10 Feb	17 Feb	24 Feb	3 Mar	10 Mar	17 Mar	24 Mar	31 Mar	7 Apr	14 Apr	21 Apr	28 Apr	5 May	12 May	19 May	26 May	2 Jun	9 Jun
1. Ideas																		
2. First draft																		
3. Feedback																		
4. Second draft																		
5. Discuss and agree to publish draft – tidy draft										F C M								
6. Feedback from residents												A P M						
7. Third draft																		
8. Approve																		F C M

Should consider:

- Level of residents input and consultation. Both to get support and contribute ideas. Although we'll inevitably review and update a plan, it needs to be a good starting point that feels useful to us and residents.
- How inclusive it feels to residents and councillors. Need to balance cracking on and it not feeling rushed. It needs to be genuinely open, and feel open, to a range of views.
- Timings. Balance work involved, wanting to get going v doing it well. Can always start some stuff if we're confident it'll be on the plan.
- We didn't manage to find a date (or get a response from everyone) so there would be a worry about trying to condense the timeframe.

# Possible plan for first ideas generation meeting

Ideally do this at a meeting of all councillors and clerk, in person.

## Intro:

This is about getting ideas and motivations to take away and work up, in combination with residents' ideas. It's not to agree anything.

1. Generate some potential themes and ambitions
2. Initial list of projects/ideas. (Help round out the themes and as a start)

There are no wrong ideas. Ideas might be stuff we can do, or contribute or influence others about.

## Ideas

Three chunks. Few minutes to capture thoughts on post-its before discussing

- 1. What do we want HG to be like to live in?**
- 2. The big things.** Think about:
  - a. The big things beyond the parish we want to achieve or contribute to
  - b. The positive things we'd like to happen
  - c. The negative things we'd want to avoid happening
  - d. What excites us or makes us want to get involved?

NB: When capturing and discussing don't worry too much about if it's a theme or project.

- 3. Particular ideas or projects.** Think about specific things we'd like to do that might be linked to one of the big things we've already talked or it might be a standalone idea.

## Challenges and risks (if time)

- What might stop us being successful?
- How could we overcome those things?

### Hunts Grove Planning Applications

Date	Application Number	Address	Application Details	Parish Council Comments	Stroud District Council Planning Decision
16/01/2020	S.20/0103/REM	Hunts Grove Phase 4	Reserved matters community building, grass playing pitches, artificial pitch, tennis courts, local equipped area of play, car parking and associated infrastructure	04/02/20 OBJECT	Awaiting decision
17/01/2020	S.20/0104/REM	Parcels R1 & R3 Hunts Grove Phase 4	Reserved matters for Neighbourhood Centre including 38 dwellings	05/02/20 OBJECT	Awaiting decision
27/02/2020	S.20/0471/DISCON	Public Open Space Hunts Grove Phase 3	Discharge of conditions 6, 12 & 38 of S.19/1925/VAR	Not consulted	Split decision for Consent and Refusal
24/09/2021	S.21/00317/REM	Land Adjoining Naas Lane, Naas Lane, Quedgeley	Reserved matters application for approval of Appearance, Landscaping, Layout and Scale for the erection of 97 dwellings provision of Green Infrastructure including surface water attenuation and play space and other related infrastructure including foul water pumping station (pursuant to outline planning permission ref. 18/01228/OUT)	11/10/21 No objection plus comments	No objection
16/11/2021	S.21/2579/OUT	Javelin Park, Bath Road, Haresfield	Hybrid planning application for employment development for B8 (Storage or Distribution) Uses, ancillary offices, energy centre, landscaping, fitness trail and amenity areas and new access. i) Outline for whole site (with all matters reserved except access) ii) Full application for Units 1, 2 for B8 (Storage or Distribution) Uses and the energy centre (all matters submitted).	13/12/21 Objection	Permitted
23/12/2021	S.21/2881/REM	Land At Quedgeley Trading Estate East, Haresfield	Reserved Matters (appearance, layout, landscaping and scale) for the erection of 5 no. industrial units for light industrial (E(g)(iii)) general industrial (B2) & storage & distribution use (B8) with ancillary office & associated infrastructure pursuant to outline planning application (ref. S.16/1724/OUT & S.19/2744/VAR)	17/01/22 No objection	Approved
10/01/2023	S.23/0001/FUL	Unit 4A Gateway 12 Business Park Davy Way	Installation of extraction ductwork	Support 13/02/23	Permitted

24/03/2023	2023/0130/EIAS	Land South Of, Haresfield Lane	Environmental Impact Assessment	Missed deadline	EIA Required
26/04/2023	S.23/0764/OUT	Land At Quadrant Distribution Centre, Quadrant Way	Outline application for up to 27,871sqm of unit space (up to 19 units) under the use classes B2, B8, Eg(ii) and Eg(iii) with associated office spaces, parking, services and landscaping - all matters reserved except for access	Comments submitted	Permitted
02/08/2023	S.23/1384/OUT	Land At Green Lane, Hardwicke	Development of up to 1350 dwellings together with a primary school and associated playing fields, a local centre, community uses, highway improvements and associated ancillary uses including open space, green infrastructure and drainage attenuation (outline all matters reserved except access)	Comments submitted	Awaiting Decision
23/08/2023	S.23/1661/FUL	Elm Farm, Bristol Road, Hardwicke	Change of use from C3 (dwelling) to C2 (residential institution) & minor alterations.	No objection 11/09/23	Permitted
06/11/2023	S.23/2167/HHOLD	5 Tawney Close	Single storey rear extension	No objection - 13/11/23	Permitted
10/11/2023	S.23/2236/DISCON	Land at Colethrop Farm Bath Rd, Hardwicke, Gloucester, Gloucestershire	Partial discharge of condition 12 Part 17.5 (contamination) - in respect part partial R15 only from application S.19/1925/VAR(variation of condition 10 (noise) from the application S.15/1498/VAR to permit external noise levels above 50 dB(380402-211349)		Permitted
12/01/2024	S.24/0078/FUL	Unit 3 & 4 The Perry Centre Davy Way Hardwicke Gloucester Gloucestershire GL2 2AD	Erection of a single storey extension to the east of building 4 and a single storey extension to the west of building 3		Permitted
02/01/2024	S.24/0017/CPL	Springfield Bath Road Hardwicke Gloucester Gloucestershire GL2 2RG	Erection of a single storey side extension.		Permitted
31/01/2024	S.24/0203/P14J	Unit Q1 (MG Markey Group Ltd) Quadrant Distribution Centre Quadrant Way Hardwicke Gloucester Gloucestershire GL2 2RN	Installation of 325kWp of additional solar panels		Prior Approval Granted
25/01/2024	S.24/0163/FUL	Elm Farm Bristol Road Hardwicke Gloucester Gloucestershire GL2 4RF	Increase height to front boundary wall		Permitted
02/01/2024	S.24/0017/CPL	Springfield Bath Road Hardwicke Gloucester Gloucestershire GL2 2RG	Erection of a single storey side extension		Permitted

09/04/ 2024	S.24/0225/FUL	24 Knotgrass Way Hardwicke Gloucester Gloucestershire GL2 4DY	Change of use of land in the applicant's ownership from public open space to residential use and erection of fencing.	Refusal
09/05/2024	S.24/0558/MINAM	Parcel R2, R6, R8 And R10B Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Minor Amendment to permitted Reserved matters S.19/2622/REM (for 138 dwellings (Phase 4) from S.15/1498/VAR) - Substitution of approved plans identified on Condition 1 to substitute housetypes, minor adjustments to siting of houses, garages and parking, minor adjustments to landscaping and site boundaries.	Application Approved
23/05/2024	S.24/0225/FUL	24 Knotgrass Way Hardwicke Gloucester Gloucestershire GL2 4DY	(Retrospective) Change of use of land in the applicant's ownership from public open space to residential use and erection of close boarded fencing.	Refusal
10/06/2024	S.24/1067/NEWTPO	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	New Tree Preservation Order - TPO/0600 - Colethrop Farm, Haresfield, Stonehouse, Gloucestershire, 2024	Application Approved
09/07/2024	S.24/1253/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 12 (Contaminated land) from permitted application S.15/1498/VAR for Parcel R2 only (part of S.19/2622/REM)	Refused
27/08/2024	S.24/1534/HHOLD	24 Lime Tree Avenue Hardwicke Gloucester Gloucestershire GL2 4AU	Installation of air source heat pump	Permitted
21/08/2024	S.24/1514/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 23 (CEMP) from the application S.15/1498/VAR for Parcel R2 only	Withdrawn
13/08/2024	S.24/1463/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 38 (trees) from S.15/1498/VAR for Parcel R2 only	Permitted
09/08/2024	S.24/1449/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 10 (noise report) from S.15/1498/VAR for Parcel R2 only	Refused
23/09/2024	S.24/1701/DISCON	Land At Colethrop Farm Bath Road Hardwicke Gloucester Gloucestershire	Discharge of Condition 36 from S.15/1498/VAR - Fire Hydrants Plan/Water Design from S.15/1498/VAR Parcel R2 only	Permitted
04/09/2024	S.24/1318/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 37 (Sustainable Design) from permission S.15/1498/VAR	Permitted
23/10/ 2024	S.24/1922/DISCON	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Discharge of condition 12 (contaminated land) for Parcel R2 from S.15/1498/VAR	Permitted
23/10/2024	S.24/1921/DISCON	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Discharge of condition 4 (LEMP) from the application S.19/2622/REM Parcel R2 only	Permitted

07/11/2024	S.24/2024/OUT	Land South Of Haresfield Lane Hardwicke Gloucester Gloucestersh	Development comprising up to 620 dwellings, land for a primary school and all associated landscaping and infrastructure. All matters are reserved for future determination with the exception of the accesses from Haresfield Lane.		Awaiting decision
10/12/2024	S.24/2234/MINAM	Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Minor amendment to S.19/2352/REM - Alterations to vehicular access, fencing, internal parking/circulation and planting schedule for the allotments		Awaiting decision
02/12/2024	S.24/2179/DISCON	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Discharge of Condition 23 (CEMP) from S.15/1498/VAR for parcel R2 only		Refused
02/12/2024	S.24/2178/MINAM	Parcels R3 R3EL R5 And R7 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Minor amendment to permitted Reserved matters S.19/2622/REM (for 138 dwellings (Phase 4) from S.15/1498/VAR) - Substitution of approved plans identified on Condition 1 - Substitution of house types and associated adjustments to layout		Approved
28/01/ 2025	S.25/0174/DISCON	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Part discharge of condition 23 (CEMP) from the application S.15/1498/VAR (Parcel R2 only)		Awaiting decision
13/12/2024	S.24/2252/DISCON	Land At Colethrop Farm Bath Road Hardwicke Gloucester Gloucestershire	Discharge of condition 6 (archaeology) for Parcels R2, R6, R8 and R10B from S.15/1498/VAR		Awaiting decision

<b>BANK BALANCES 31 January 2025</b>	
Unity Trust Bank	£121,259.21
Unity Trust Savings	£35,740.76
<b>TOTAL MONIES IN BANK</b>	<b>£156,999.97</b>
<b>LESS OUTSTANDING PAYMENTS</b>	
<b>TOTAL OUTSTANDING PAYMENTS</b>	<b>£0.00</b>
<b>TRUE BALANCE AT 31/1/25</b>	<b>£156,999.97</b>
Opening Balance at 01/04/24	£134,758.58
Receipts year to date	£54,910.09
Sub-total	£189,668.67
Expenditure year to date	£32,668.70
<b>TRUE BALANCE AT 31/1/25</b>	<b>£156,999.97</b>

Signed Clerk ..... Date.....  
Name

Signed Chairman ..... Date.....  
Name

X

X

0.00



**HUNTS GROVE PARISH COUNCIL  
BUDGET COMPARISON REPORT 2024-25**

£

<b>INCOME</b>	<b>2024-25 Budget</b>	<b>Received as 2024/25</b>		<b>Notes</b>
		<b>at 31/12/24</b>	<b>Balance</b>	
Precept	54000	54000	0.00	
VAT reclaim	0	0	0.00	
Event Grants	0	0	0.00	
Other Grants	0	0.00	0.00	
Other income		187.73	-187.73	Refund of overpaid school hire fees / Refund Amazon order
CIL	0	0	0.00	
Interest	0	722.26	-722.26	
<b>Total Income</b>	<b>54000</b>	<b>54909.99</b>		

<b>EXPENDITURE</b>	<b>2024/25 Budget</b>	<b>Spend as at 2024/25</b>		
		<b>31/12/24</b>	<b>Balance</b>	
Staff costs (net / paye / pension)	10000.00	10040.54	-40.54	
Chairman's Allowance	250.00	0.00	250.00	
General Admin/expenses	3000.00	3556.07	-556.07	
Subscriptions	700.00	797.70	-97.70	
Insurance	900.00	842.92	57.08	
Donations	500.00	0.00	500.00	
Training	900.00	0.00	900.00	
IT / Website / Newsletter	2000.00	2625.50	-625.50	
New equipment	3000.00	1233.99	1766.01	
Community Events	10000.00	5658.97	4341.03	
Professional fees	2000.00	350.00	1650.00	
Youth projects	8000.00	4405.96	3594.04	Refund of unused grant
Earmarked Reserves contribution	12750.00	0.00	12750.00	
<b>Total Expenditure</b>	<b>54000</b>	<b>29511.65</b>	<b>24488.35</b>	

<b>EARMARKED RESERVES</b>	£
Community events	3990.01
CIL	17044.01
Professional Fees	8100.00
Maintenance contingency	32750.00
Grants/donations	1500.00

Youth projects

3594.04

**TOTAL EMR**

**63384.02**

## Report

Clerk Sarah Bodmer

**Meeting:** Full Council  
**Agenda Item:** Payment Schedule  
**Date and time:** 10th February 2025 at 6.30pm

### SUMMARY

To provide Council with the list of accounts for payment.

### MATTERS FOR VOTING

To approve the payment schedule.

#### 1. PAYMENT SCHEDULE

Invoice Date	Payee	Net	VAT	Gross
20.02.2025	Clerk Salary	£634.33	£0	£826.55
01.02.2025	Cloudy IT	£70.10	£14.02	£84.12
28.02.2025	Pensions (D/D)	£152.10	0	£152.10
01.02.2025	Space Centre Self Storage (D/D)	£73.13	£14.62	£87.75
01.02.2025	Mailchimp	£21.51	£4.30	£25.81
05.02.2025	School Hire – Hire of rooms at Hunts Grove Primary Academy	£87.50	£0	£87.50
03.02.2025	School Hire – Hire of rooms at Hunts Grove Primary Academy – Covid Remembrance event	£75.00	£0	£75.00
	<b>TOTALS:</b>	<b>£113.67</b>	<b>£32.94</b>	<b>£1338.83</b>

# Proposal for improving our meeting equipment

## Proposal:

- **We conduct a test with a router and speaker phone borrowed from Matthew, with a view to purchasing equipment and a SIM contract.**
- **We double check with the school whether it is possible to access good Wi-Fi and, if not, we buy a EE one month SIM card (which will have unlimited data) for £30 to do that test.**

## Reasoning

It is clear that parish council meetings would be aided by having better technology, with a combination of (1) a better internet connection and (2) teleconferencing equipment.

Benefits include:

- Allowing for better participation/comprehension by virtual attendees, including the clerk when not physically present, non-voting councillors as well as various stakeholders
- Providing internet access for councillors rather than needing to hotspot from personal devices with poor signal, allowing improved access to shared documents on screen rather than reliant on the projector screen
- Making it possible, should we decide, to stream council meetings or post a video afterwards to help improve accountability.

## Improved internet connection

Options are to (1) use the current 4G mobile internet dongle assigned to the clerk, keeping this with a councillor for use at meetings, or (2) purchasing extra equipment and an additional mobile contract.

- 5G would provide significantly better bandwidth than 4G.
- EE is the only network that provides good quality indoor 5G coverage.
- A mobile router provides greater utility than a dongle as it allows multiple devices to connect.

The best option is likely a [5G WiFi mobile router](#) with a 5GB pm contact at £26pm (1 month) or £21pm (24 months). If we anticipated holding more regular meetings (working groups) with Teams participation we might need a 25GB at £29pm (1 month) or £24pm (24 months).

This is a battery powered with plenty of battery life, which would mean it could be used in a wider range of purposes including outside. Upto 100 mb/s.

The alternative from EE is a [Smart 5G Hub](#), mains powered. Upto 146 mb/s. The smallest package is 500GB for £45 (18 months), which is far more than we'd need.

Matthew has a router that we can borrow and conduct a test period, but we will need a data SIM.

## Teleconferencing

Video conferencing equipment is expensive whereas audio systems are much more cost effective. We can continue to use the existing camera or the cameras on councillor devices if the mobile broadband works effectively (which would produce a much better experience).

The best option appears to be a [Anker Powerconf S500](#) for £179.99 from Amazon. It is very well reviewed across multiple sites and review platforms, is suitable for meetings of up to 12 people (with other models and competitors being for 6 or 8). There does appear to be limited availability at the moment, so we might want to just buy it.

The best alternatives are from Jabra but those up to £300 are best for up to six people, and the larger is £596.

## Report

Clerk

**Meeting:** Full Council

**Agenda Item:** Clerk's Report

**Date and time:** 10th February 2025 at 6.30pm

### MATTERS FOR VOTING

Report for information only.

### RESIDENT QUERIES

- General queries dealt with over the course of the month – no specific trends.

### OTHER MATTERS

- Precept submitted & acknowledged
- iPad Keyboard outstanding now supplied & with Councillor
- New savings Bank Account with Hinckley & Rugby Building Society has been decided on & is in the process of being set up
- Liaising with GAPTC around process for new chair election