

5th March 2025

## NOTICE OF PARISH COUNCIL MEETING

The Members of Hunts Grove Parish Council are hereby summoned to attend the following meeting:

**Meeting:** Hunts Grove Parish Council  
**Date and time:** 10th March at 6.30pm to 8.30pm  
**Venue:** Hunts Grove Primary Academy, Harrier Way, Hunts Grove, GL2 4EP

Mrs. Sarah Bodmer, Parish Clerk

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### **PUBLIC PARTICIPATION**

The Parish Councillors very much welcome members of the public to attend Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

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## AGENDA

### **1. APOLOGIES FOR ABSENCE – 782 – 5 mins**

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk.

### **2. DECLARATIONS OF INTEREST – 783 – 5 mins**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.

### **3. MINUTES – 784 – 5 mins**

- a) To accept as a true record the minutes of the meeting held on 10th February 2025.

#### **4. PUBLIC PARTICIPATION – 785 – 5 mins**

- a) To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k
- b) To receive reports from District and County Councillors.

#### **5. DEVELOPMENT SITE UPDATES – 787 – 20 mins**

a) To note written (and receive late verbal) updates from Preim and Crest/Seaxburh, and to discuss, and agree any actions on, matters arising from – updates will be provided prior to the meeting so that Councillors can read through them & have any questions ready to ask:

- i. Hunts Grove Extension
- ii. Delivery of infrastructure
  
- iii. Delivery of amenities
- iv. Maintenance and remedials
- v. Certification, handover and adoption

N.B. Written updates to be provided ahead of the meeting with discussion to focus on matters arising and queries.

- b) Potential adoption of Phase 1 POS by the Parish: to receive updates and agree actions
- c) Potential leasing of Phase 2-4 amenities by the Parish: to receive updates and agree actions
  
- d) The Farmhouse Triangle: to receive updates

#### **6. RECRUITMENT – 790 – 20 mins**

- a) **Appointment of new Chair & vote – if required - Clerk**

#### **7. GROUPS, EVENTS & PROJECTS – 786 – 15 mins**

- a) **Hunts Grove Wombles update – Need for a budget for litter picking to cover some incentives such as stickers or cards/stamps and some light refreshments – Cllr Thorne**
- b) **Potential sponsorship of a men’s football team at HGFC – Cllr Thorne**
- c) **Working Groups – update on progress from working group – Cllr Thorne**

**8. PLANNING – 788 – 5 mins**

- a) To consider planning applications received since the last meeting.

**9. TO RECEIVE UPDATES FROM GLOUCESTERSHIRE CONSTABULARY – 789 – 5 mins**

- a) To receive an update on any incidents/issues in HG advised by the PCSO's – also receive update on regular meetings & discuss ongoing communication approach – Cllrs Thorne & Turner-Wilkes

**10. FINANCE AND PROCEDURES – 791 – 10 mins**

- a) To receive the bank reconciliation and budget comparison reports for the last period.
- b) To approve the schedule of payments.
- c) **Council to decide if they want to approve GAPTC as Internal Auditor again for this year – Clerk**

**11. YOUTH PROVISION – 792 – 5 mins**

- a) Update on progress – Cllr Thorne

**12. TO RECEIVE THE CLERK REPORT – 793 – 5 mins**

- a) To receive Clerk's report

**13. TO RECEIVE REPORTS FROM PARISH COUNCILLORS – 794 – 5 mins – to be circulated prior to the meeting**

**14. COMMUNICATION – 794 – 10 mins**

- a) **Safety of Lithium-ion Batteries Campaign – do we wish to support this campaign – Clerk**
- b) **GAPTC - Transition to a Company Limited by Guarantee & formal change of name – Council to determine whether they would like to vote on these proposals – Clerk**
- c) **Website issues around receipt of emails – to approve / suggest alternatives to amendments made by website provided & agree costs – email already circulated with details - Clerk**

d) **Social media policy for Councillors - Clerk**

**RECURRING ITEMS TO NOTE AND BRING FORWARD AS REQUIRED**

**9. VILLAGE MAINTENANCE**

**10.PARKS & OPEN SPACES UPDATE**

**11.ENERGY FROM WASTE**

**12.HIGHWAYS UPDATE**

**13.WEBSITE & COMMUNICATIONS**

**14.CORRESPONDENCE.**

**15.BOUNDARY CONSULTATION.**

**16.NEIGHBOURHOOD WATCH**

# MINUTES

**Meeting:** Hunts Grove Parish Council Meeting

**Date and time:** 10th February 2025 at 6.30pm

**Venue:** Hunts Grove Primary Academy

## **Present:**

Cllr Demelza Turner-Wilkes (Vice Chair)

Cllr Adam Hampson (Chair)

Cllr Kevin Thorne

Cllr Mattew Thomas

Cllr Eileen O'Toole

Cllr Sunny Anyanwu

Cllr Leigh Binns

Mrs S Bodmer (Clerk)

## **Also In Attendance:**

Niki Lathwell, Crest Nicholson representative

Sam Goold (Preim)

## **769/25 APOLOGIES FOR ABSENCE**

Apologies received - Cllr Stephen Davies

## **770/25 DECLARATIONS OF INTEREST**

There were none received

## **771/25 MINUTES**

To accept as a true record the minutes of the meeting held on 13 January 2025.

## **772/25 PUBLIC PARTICIPATION**

Members of the public attended with a request for involvement in litter picking. **ACTION Cllr Thorne and Cllr Thomas to liaise to progress with dates.**

## **773/25 DISTRICT COUNCILLORS REPORTS**

### **Cllr Stephen Davies:**

- Last week the Government confirmed that Gloucestershire would be in the 2<sup>nd</sup> phase of Devolution, which means that County Council Elections will go ahead on May 1<sup>st</sup>. This means that elections for a Unitary Council would be in May 2027.

- Cabinet have approved a budget that reflects the fact that Gloucestershire County Council is solvent and investing an additional £32.7m in services, including:
  - An additional £10m in Gloucestershire roads.
  - £2.1m in improving SEND services
  - £7.5m on the construction of 3 new Care Homes
  - £12.4m to improve schools
  - £1.3m to improve Household Waste Recycling Centres
- Relaunch of “Made in Gloucestershire” with a special focus on rural food and drink producers.
- Since last week’s meeting with Crest I have already engaged with GCC Highways on the process to get the second access approved.

## 774/25 GROUPS, EVENTS & PROJECTS

Council received an update on the Hunts Grove Wombles from Cllr Thorne and litter picking plans.

Council received an update on the COVID day of reflection, due to take place on Sunday 9 March - An update and proposed budget for the COVID Day of Reflection was included in the paper from Cllr Thorne. Proposed £225 additional spend agreed unanimously.

Council received an update on Working Groups – agreed to fix a date via email, once the poll on proposed dates for Councillors to meet is recirculated. Purpose of the meeting to agree the Working groups that are required, decide how they will work, along with which Councillors will be involved with each group. **ACTION Cllr Thorne to recirculate a poll for potential dates**

Overall HGPC Strategy – Council received details from Cllr Thorne on the paper headed ‘Approach’ to arrange a session to discuss what this should be and what the Council wants to achieve, moving to consult residents to obtain feedback and prepare a first draft plan. Council agreed the working groups will be implemented first and the strategy will then align with the groups. **ACTION Cllr Turner-Wilkes to list the group categories at the start of the meeting so the split can be decided when the initial meeting is held.**

## 775/25 DEVELOPMENT SITE UPDATES

### UPDATE FROM Crest representative Niki

Council confirmed they had received the circulated update from Niki – Crest.

**Formal Handover - walk around site ahead of handover include Crest/Preim/HGPC** – date to be pinned down with options given as 1 April or 3 April. Sam Goold can only attend on 3 April. Midday is the preferred time of day to allow to view and discuss in daylight. ACTION 3 April is the agreed date, Sam Goold will produce a report with photos. **ACTION Clerk add to Councillors diaries.**

Item 2 Harrier Way Resurfacing 20<sup>th</sup> /21<sup>st</sup> – Lime Tree Close – this has not been completed awaiting a machinery delivery. **ACTION Niki to follow up with Andrew Crest**

Phase 2 – the drainage system has been dug up to accommodate new drainage work with a review planned by Crest to assess success

**ACTION Andrew/Niki to share a schedule of works for the drainage work**

**UPDATE FROM PREIM – Sam Goold following Council receiving a circulated report.**

**Pine Martin Close – gate now checked and repaired**

**Phase 2 – replanting with Whitings is underway – specification in the 106 showed a specific planting schedule. ACTION Sam to follow up with Whitings to understand why the spec has not been followed.**

**Reimbursement to HG Primary Parents association from Preim following the Christmas events – ACTION Sam to follow up direct with Cllr Hussein re copy invoice**

**Failed section of path – now repaired.** Concerns raised the binding material has been washed away, this will be followed up during the walk around on 3 April.

**Hedge on Harrier Way – Quote provided by Whitings to Crest for approval of tree surgeon work – ACTION Crest to review the quote and confirm if works can proceed.**

**Bellway property where the resident moved the fence – Update SDC Planning Email sent on 10/2 to the resident to request intentions, 1 week later a follow up will be issued. The resident will be given a set period to complete (timeframe unknown) further action will follow if no response.**

**Graffiti on the fence on M5 – no further action planned at this time ACTION Niki/Sam – follow up with Andrew as gates are unlocked allowing access to where the graffiti is appearing. PC request is there anything more Crest can do to make this area more secure.**

**Brambles near Lutra Close – Whitings have cut back on 10/2.**

**Council received an update on the meeting with Crest around Community Centre plans & community engagement strategy held on 5<sup>th</sup> February 2025**

Allotments – the number remain the same, some landscaping has been removed the vehicle access has put back into the plans.

Football Pitches – the plans now exclude adult pitches. Plans include children's pitches and tennis courts.

Community Centre in plans to be provided but no sports pavilion.

**ACTION Councillor's to review the information from the meeting and provide coordinated feedback to Niki.**

**SDC Planning – is the 8/4 planning committee deadline in respect of the community building ACTION Cllr Turner-Wilkes to follow up with SDC if any indication if the 8/4 slot is likely to be met**

## **776/25 PLANNING**

Council planning applications received and accepted from the last meeting.

Bellway Application - Propose highlight to the planning officer the PC comments remain relevant. **ACTION Clerk to follow up**

## **777/25 TO RECEIVE UPDATES FROM GLOUCESTERSHIRE CONSTABULARY**

Contact received via email on 10 February. **ACTION Cllr Thorne to meet with PCSO and continue to try to attend the quarterly meeting, along with Cllr Anyanwu.**

## **778/25 RECRUITMENT**

Council received and accepted the resignation of the Chair from Cllr Hampson & agreed next steps to appoint a new Chair. Nominations To be sent to the Clerk these nominations will be shared 1 week prior to the March meeting.

## **779/25 FINANCE AND PROCEDURES**

Council received and approved the bank reconciliation and budget comparison reports for the last period.

Council received and approved the schedule of payments.

**IT/meeting equipment** test during February meeting. 2 Issues a new speaker and access to the school internet. **ACTION Clerk to contact the school regarding the internet access. Deferred the decision on purchasing new equipment until March meeting.**

## **780/25 YOUTH PROVISION**

Gather interest in working on youth provision, form an initial working group and be able to discuss what has been tried already tried and could be tried next – Cllr Thorne

**Defer to next meeting.**

## **781/15 TO RECEIVE THE CLERK REPORT**

Clerk's report given & no feedback received

## **782/25 TO RECEIVE REPORTS FROM PARISH COUNCILLORS**



Council received and accepted Councillor reports

## **783/25 COMMUNICATION**

HGPC recognise the priority to issue a resident communication to share the position with the Community building, allotments and football pitches and the impact of the cost cap on the facilities offered.

Social Media policy restriction on how Councillor's engage in social media. **ACTION Clerk to add to March agenda.**

COVID Remembrance Day – update from Cllr Thorne

**ACTION Cllr Turner Wilkes to add Clerk as FB admin rights.**

**Meeting closed at 8.30 pm**

Theme	Topic	Mar '25	Feb '25	Jan '25	Dec '24
Hunts Grove Extension					
Delivery of infrastructure	A38 junction	Works underway as planned. GCC met Crest 13/2: productive meeting; then to agree technical revisions. When TMP agreed, will book open evening for residents (HG and beyond)	Commenced on site with scrubland due to be cleared c.10/2 . GCC/Crest meeting being organised to facilitate smooth process.	O'Briens has commenced on-site planning work, physical work visible from 27 Jan: starting with formation of the basin and associated drainage. To run c.12 weeks. Meanwhile, working with GCC on TM plan. Once confirmed, Crest/O'Briens	Contractor appointed: O'Briens - commence 13 Jan
	Harrier Way surfacing and associated works (inc remedials on Lime Tree driveways)	DWG/TetraTech organising re-surface end Mar. Compound being moved when prior? Liaising direct	Private drive completed. Lime Tree/HG Drive surfacing being planned together	Surfacing per Dec note. Harrier Way footpaths scheduled for end Jan, with verge completion	Harrier Way '24 plans completed. Lime Tree driveways booked for 20-
	Hunts Grove Drive (Phase 1) remedials	Footpath surfacing complete. Drainage works being programmed, anticipated w/c 17/3 but notices to be	Works ongoing. Footpaths planed out	19 Jan: to commence repair of damaged footpaths, replace kerbs.	
	Hunts Grove Drive (Phase 3) surfacing, pavements and verge completion	GCC inspection occurred. Pavement work related to the above HG Drive Phase 1. Tenders will be compiled once GCC list issued, plus drainage	Awaiting GCC inspection	Inspection with GCC pending to agree remedial list and enable tender to be procured for the works.	
	Farley Way surfacing and verge completion	GCC inspection occurred. As above, works dependent on	Awaiting GCC inspection.	Part of Phase 3 referenced above in 7	
	Harrier Way (remainder)	Being reviewed; temporary tarmac to be added	No update	Part of the Phase 3 S38 area, so likely be done with the Hunts Grove Drive section (item above). Inspection with	

	Haresfield Lane surfacing	Surfacing anticipated for summer after works on the carriageway are complete (OpenReach have some diversions to undertake). Will review query about	Awaiting firm dates for final works	Phase 2 works - contractor on site with c.12-16-week programme	
	Haresfield Lane (south of junction with Harrier Way) reopening	Fencing needs to remain in place to maintain closure of Haresfield Lane - this area forms part of the working area for the contractor currently completing Phase 2 Haresfield Lane, where footpath works are proposed. Path can be formally opened to pedestrians once works completed	With GCC for Technical Approval: received some comments re lighting which are being reviewed	Happy to open to pedestrians/cyclists once various construction projects in vicinity no longer risk to public safety (likely early summer, depending on progress by various suppliers/utilities) . Liaising with GCC to see if traffic bollards	
Delivery of amenities	Allotments	Planning process progressing: PC sent feedback, team reviewed, addressed PC requests, met SDC 4/3: satisfied. Paperwork being submitted w/c	Presentation to PC 5/2 - revised design addresses PC concerns. Aiming for delivery 14/4 - 26/5. Revised plans to be sent	Hoping for determination end Feb (SDC dependent) and commence works end Mar. Cost cap is price-indexed. Crest offers to meet	Application submitted. SDC set deadline for comments of 29 Dec - but SDC and Crest will both take account of
	Community centre	Reviewed PC feedback: accommodated changes where possible (eg mixed changing/toilets) but bins to stay put to optimise flexibility for future possible extension. Proposals now prioritise community over sports use. However, architect drew plans for possible extension (not part of current application; potentially funded by HG Extn. s106) -	Presentation to PC 5/2. Aiming for Committee Apr; build July 25- Mar26. Updates and PPT will be sent to PC by 10/2. Interim meeting with PC to be arranged.	Hoping for determination end Apr (SDC dependent.) Cost cap is price-indexed. Crest offers to meet PC to discuss along with allotments in person.	Application revisions submitted. 16/12/24 - Crest offered PC a meeting in Jan to cover info/feedback/c community engagement re applications in train, and A38 junction. SDC set deadline for comments of 9 Jan - but SDC and Crest will both take account of comments received up to

	Sports pitches	As above/plans revised per discussion with PC on 5/2. Need PC to support ASAP to stay on proposed	As above	SDC processing the application. Crest has a costed scheme and contractor lined up.	Application revisions submitted
	Neighbourhood Centre		Meeting with PC 5/2: opportunity for any questions	Crest doesn't control the land, but negotiations with landowner and ongoing discussions with	
	Planting Phase 2 POS	Planting - in progress	Whiting's about to start (finish end Feb): replacement of dead plants/trees, installation of	Planting of failed trees/shrubs, ongoing maintenance to commence w/c 13 Jan, likely run 12-16 weeks	
	Drainage on Phase 2 POS	TetraTech has shared scope of works/map with PC. 50% of works completed by landscaper (rather	Works underway. TetraTech to share plan and work schedule with PC	Additional drainage measures (inc. new swale and pipes) to run alongside item	
	Delivery of Phase 3 POS (including removal of part of haul road)	POS sprayed off and cleared end Feb. DWG Groundworks prepared soil but discovered waste dumps and have cleared, which delayed topsoil import to end of w/c 10/3. Paths will follow straight after.	On track for central area.	Topsoil due for delivery end Feb. Levelling/paths/p lay areas commence Mar, with some planting where viable to take place Feb-March (with outstanding to recommence in autumn	Sale of land enables new haul road for Bellway, allowing old one to be removed once Bellway has finished construction
Maintenance and remedials - PC to ask residents to message customerservices@crestnicholson.com not southwest@crestnicholson.com For deed of variance matters, contact Company Secretarial company.secretarial@preim.co.uk	Maintenance of Phase 1 POS and play areas	Maintenance ongoing; awaiting SDC's remedial list	Maintenance ongoing; awaiting SDC's	Ongoing maintenance by Charlton Abbotts	
	Remedials on Phase 1	As above	As above	SDC agreed to review remedial list with Crest to	Tenders underway. SDC awaiting
	Willow Edge streetlights	Being procured; aiming to get contractor on board	Quotes being obtained by TetraTech	Works order has been raised.	Seeking GCC contact to discuss
	Hedges	Most now completed with minor finishing imminent	1) In process of seeking additional hedge cutting quotes for Harriers Way. 2) A Hampson	Crest is fully funding both a) the ongoing maintenance of the main POS area, whilst	

	Other	Road signs for construction traffic amended to improve clarity/avoid Haresfield Lane incidents. Have also identified GCC road signs that still direct vehicles along the B4008 (not a legal through-road since 2022). Crest will amend	1) In process of seeking additional hedge cutting quotes for Harriers Way. 2) A Hampson offered to send W3W location for raised drains	Crest is fully funding both a) the ongoing maintenance of the main POS area, whilst Preim/their contractor are undertaking this, and b) the upcoming wider remedials (planting, drainage)	
Adoption/Handover	Phase 1 adoption (from Crest to SDC et al)	Walkover booked 3 April: PC, Crest, Preim, TetraTech	Walkover Ph1 and 2 to discuss outstanding works to be organised for 1st or 3rd April - tbc	Per Dec. note. Crest offers walkover late Feb/early Mar	Letters exchanged by PC and Crest. The provisions of the S106 Agreement will be adhered to and a Certificate of Final Completion will only be sought when any remaining works identified on the approved drawings have
	Certification of Phase 2 POS and handover to ManCo	Walkover as above	Walkover pending, as above	Formal process Mar-June as above. Remedials to be completed,	
	Hunts Grove Extension	When would PC like to discuss?	Discussed with PC on 5/2	Crest has PPA meeting with SDC end of Jan. to discuss all consultation responses to date. Keen to meet PC after.	











# Hunts Grove



Item No	Description	Location	Details	Resolution	Last update	Next steps
1	Gate to Pine Martin Close not closing automatically.	Pine Martin Close play area.	Raised to contractor, contractor inspected and advised new spring mechanism required. Provided cost. Quote accepted. Works booked in. Contractor advised works booked for 09/08/24. Item re-opened. During site inspection 07/10/24 noted gate not closing fully. Charlton Abbotts to re-attend and resolve.	To ensure the gate closes automatically to meet required guidelines.	Resident reported further issues with the gate and provided photo of the gate not closed.	raised further with contractor to ask the mechanism is reviewed to be replaced to ensure gate closes consistently to close issue down.
2	Replanting to phase 2 POS.	Phase 2 POS	Site walked recently with Preim, grounds team and Tetra Tech. Grounds team providing a quote to replace planting where required. Quote will adhere to plan unless particular species have not thrived well, then recommendation may be made by grounds team. Site meeting held 07/10/24. Grounds team have totalled number of replacement plants & trees required and species.	To aim to carry out works to ensure planting is as required for handover of areas to the ManCo.	Crest agreed quote submitted.  Whiting's instructed to order stock.  Discussion opened with Whiting's and Crest to ensure dialogue is held around drainage and planting works.	Works ongoing.
3	Tee replacements to Phase 2 POS	Phase 2 POS	Grounds team to refer to planting plans to ensure any trees failed or removed are replaced to match plans. Grounds team have totalled number of replacement plants & trees required and species. As above. When tree/plant stock arrive. This item and planting item to close and new item to be opened to track the works to completion. Crest approved quote.	To aim to carry out works to ensure trees are present as per plans in preparation for handover of areas to the ManCo.	Respective persons from Whiting's and Crest will discuss works as they are carried out to ensure areas planted are not then worked on for Drains.  Following completion of the works, audit to be conducted to check plans have been adhered to.	Comments received from Whiting's to raise sand in the pit is not common practice from their experience. That they are confident the trees will establish well, a small number of failures is to be expected with a number of installs of this size.  Answer any questions from Parish Council.

7	Maintenance to gravel paths.	Sharnbrook Corridor North (adjacent to school), Pine Martin Close, Sandra's path	Report of works required to path next to school, noted as Sandra's path and path by pine martin close requiring work. Costs requested from Charlton Abbotts 11/10/24. Costs obtained from Charlton Abbotts, on checking amendment required to materials being used, needs to be Bredon Gravel. Contractor supplied revised quote. Revised quote obtained. Works	To aim to carry out works to get the paths in a condition ready for handover.	Contractor to confirm date for works, provide RAMS to asses precautions during works. Consider if alternate routes are required. Works will take 1-2 days.	Following review in dryer weather works will be to top up edges where path has small sections crumbled away. Materials expected to be received by contractor 11/03/25, works aimed to be completed in 1 day during school hours. May slip into
4	Xmas Event	TBC	Establish if a tree is to go on Hunts Grove from Preim for Xmas, or if we can support in another way with an event.  Discussed during meeting 14/10. sentiment was more towards increased donation for 2024 & consider tree plans for 2025.	Discuss and agree how Preim can support.	lights ordered and delivered. Payment made for performer.  Nimo provided receipts. Preim processing to reimburse.	SG emailed Nimo 06/02/25 & 03/03/2025.
6	Formal handover of Phase 2 POS	ManCo areas to phase 2.	12 months has passed since Crest notified SDC of the intention to handover. Unfortunately not all items have been addressed before the end of the 12 months. The Parish Council expressed their concerns at handing over via letter to Crest dated 02/12/24. Following a meeting with Crest 02/10/2024 it was agreed that formal handover would not be considered until end of March 2025 as it was recognised items still need to be resolved.  Preim have submitted quotes for planting and tree replacement to match plans to assist.	To ensure that areas handed over have been sufficiently snagged and a formal handover process followed in the interest of protecting the residents Service Charge.	Crest aims to resolve all items by end of March 2025.  Preim to carry out formal snagging process with Crest.  Preim to arrange workaround with Parish Council around early March 2025 to review position.  Date of 1st or 3rd April suggested for Preim/Crest/PC walk of areas	Meeting date with Preim/PC/Crest 03/04/2025 to review areas and begin formal snagging process.

8	Hedge along Harriers Way requires siding and height reduced.	Right hand side of Harriers Way.	This has been raised to Whiting's in December, they were unable to review in December before xmas but will be looking at in January. Whiting's confirmed they can look at the hedge in January to discuss exactly what is required and access. Whiting's have looked at the hedge, access is difficult in some locations. Whiting's are arranging for their tree surgeons to provide proposal.	To reduce the height and side up the hedge.	Whiting's provided a cost to Crest 07/02/24	Crest instructed another contractor. <b>Item to be closed.</b>
9	Bellway land grab.	Bellway Parcel.	<p>A property had tried to extend their fence to take land outside their plot boundary. This was initially raised with Bellway early 2024 as the transferor to enforce the covenants within the TP1. It took a number of months to get an update from Bellway, in May 2024 Bellway advised they were writing to the property to instruct the boundary to be returned as per their plot ownership. This has not happened. Preim reached out to SDC planning in August 2024 who advised an application for change of use had been submitted and declined by SDC, the property owner had till November 24 to appeal, Preim confirmed in Dec 24 with SDC that no appeal lodged and enquired on next steps. SDC writing to property owner to raise the boundary must be re-instated or enforcement can be considered. SDC confirmed in Dec 2024 no appeal received by them.</p> <p>SDC writing to property owner to raise the boundary needs to be reinstated or enforcement can be considered</p>	To ensure boundary reinstated as per plot ownership.	Reached out to Sean at SDC planning enforcement 05/02/25 for update and timescales.	<p>Email sent by SDC 10/02/25 to request how the owner plans to proceed in resolving this matter. I have set a reminder for the response for the end of the week.</p> <p>If no response is received, I plan to send a letter requesting a response.</p> <p>Once a response has been received, I shall be able to update you further.</p> <p>Should the owner state to voluntarily revert the works, they will be allowed a period of time for the works to be completed.</p> <p>Should the owner take no action or not respond, enforcement action will likely need to be taken to revert the works and change of use</p>

11	Brambles near Lutar/Warbler Close.	Opposite 9 Warbler Close.	PC raised in early 2024 about some brambles which need to be cut back. Preim sent over some location info. Raised further during PC meeting in January 2025. Preim checked and emailed Adam some photos of location to confirm this is the correct area being opposite 9 Warbler Close.	To reduce back brambles and ensure they are managed thereafter.	Preim checked on February site visit, identified area. Sent to Adam 05/02/25 to confirm correct location, also sent to Whiting's 05/02/25 to instruct them to cut back and maintain thereafter.	Brambles have been cut back and will now be kept managed by Whiting's. <b>Item to be closed.</b>
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### Hunts Grove Planning Applications

Date	Application Number	Address	Application Details	Parish Council Comments	Stroud District Council Planning Decision
16/01/2020	S.20/0103/REM	Hunts Grove Phase 4	Reserved matters community building, grass playing pitches, artificial pitch, tennis courts, local equipped area of play, car parking and associated infrastructure	04/02/20 OBJECT	Awaiting decision
17/01/2020	S.20/0104/REM	Parcels R1 & R3 Hunts Grove Phase 4	Reserved matters for Neighbourhood Centre including 38 dwellings	05/02/20 OBJECT	Awaiting decision
27/02/2020	S.20/0471/DISCON	Public Open Space Hunts Grove Phase 3	Discharge of conditions 6, 12 & 38 of S.19/1925/VAR	Not consulted	Split decision for Consent and Refusal
24/09/2021	S.21/00317/REM	Land Adjoining Naas Lane, Naas Lane, Quedgeley	Reserved matters application for approval of Appearance, Landscaping, Layout and Scale for the erection of 97 dwellings provision of Green Infrastructure including surface water attenuation and play space and other related infrastructure including foul water pumping station (pursuant to outline planning permission ref. 18/01228/OUT)	11/10/21 No objection plus comments	No objection
16/11/2021	S.21/2579/OUT	Javelin Park, Bath Road, Haresfield	Hybrid planning application for employment development for B8 (Storage or Distribution) Uses, ancillary offices, energy centre, landscaping, fitness trail and amenity areas and new access. i) Outline for whole site (with all matters reserved except access) ii) Full application for Units 1, 2 for B8 (Storage or Distribution) Uses and the energy centre (all matters submitted).	13/12/21 Objection	Permitted
23/12/2021	S.21/2881/REM	Land At Quedgeley Trading Estate East, Haresfield	Reserved Matters (appearance, layout, landscaping and scale) for the erection of 5 no. industrial units for light industrial (E(g)(iii)) general industrial (B2) & storage & distribution use (B8) with ancillary office & associated infrastructure pursuant to outline planning application (ref. S.16/1724/OUT & S.19/2744/VAR)	17/01/22 No objection	Approved
10/01/2023	S.23/0001/FUL	Unit 4A Gateway 12 Business Park Davy Way	Installation of extraction ductwork	Support 13/02/23	Permitted

24/03/2023	2023/0130/EIAS	Land South Of, Haresfield Lane	Environmental Impact Assessment	Missed deadline	EIA Required
26/04/2023	S.23/0764/OUT	Land At Quadrant Distribution Centre, Quadrant Way	Outline application for up to 27,871sqm of unit space (up to 19 units) under the use classes B2, B8, Eg(ii) and Eg(iii) with associated office spaces, parking, services and landscaping - all matters reserved except for access	Comments submitted	Permitted
02/08/2023	S.23/1384/OUT	Land At Green Lane, Hardwicke	Development of up to 1350 dwellings together with a primary school and associated playing fields, a local centre, community uses, highway improvements and associated ancillary uses including open space, green infrastructure and drainage attenuation (outline all matters reserved except access)	Comments submitted	Awaiting Decision
23/08/2023	S.23/1661/FUL	Elm Farm, Bristol Road, Hardwicke	Change of use from C3 (dwelling) to C2 (residential institution) & minor alterations.	No objection 11/09/23	Permitted
06/11/2023	S.23/2167/HHOLD	5 Tawney Close	Single storey rear extension	No objection - 13/11/23	Permitted
10/11/2023	S.23/2236/DISCON	Land at Colethrop Farm Bath Rd, Hardwicke, Gloucester, Gloucestershire	Partial discharge of condition 12 Part 17.5 (contamination) - in respect part partial R15 only from application S.19/1925/VAR(variation of condition 10 (noise) from the application S.15/1498/VAR to permit external noise levels above 50 dB(380402-211349)		Permitted
12/01/2024	S.24/0078/FUL	Unit 3 & 4 The Perry Centre Davy Way Hardwicke Gloucester Gloucestershire GL2 2AD	Erection of a single storey extension to the east of building 4 and a single storey extension to the west of building 3		Permitted
02/01/2024	S.24/0017/CPL	Springfield Bath Road Hardwicke Gloucester Gloucestershire GL2 2RG	Erection of a single storey side extension.		Permitted
31/01/2024	S.24/0203/P14J	Unit Q1 (MG Markey Group Ltd) Quadrant Distribution Centre Quadrant Way Hardwicke Gloucester Gloucestershire GL2 2RN	Installation of 325kWp of additional solar panels		Prior Approval Granted
25/01/2024	S.24/0163/FUL	Elm Farm Bristol Road Hardwicke Gloucester Gloucestershire GL2 4RF	Increase height to front boundary wall		Permitted
02/01/2024	S.24/0017/CPL	Springfield Bath Road Hardwicke Gloucester Gloucestershire GL2 2RG	Erection of a single storey side extension		Permitted



09/04/ 2024	S.24/0225/FUL	24 Knotgrass Way Hardwicke Gloucester Gloucestershire GL2 4DY	Change of use of land in the applicant's ownership from public open space to residential use and erection of fencing.	Refusal
09/05/2024	S.24/0558/MINAM	Parcel R2, R6, R8 And R10B Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Minor Amendment to permitted Reserved matters S.19/2622/REM (for 138 dwellings (Phase 4) from S.15/1498/VAR) - Substitution of approved plans identified on Condition 1 to substitute housetypes, minor adjustments to siting of houses, garages and parking, minor adjustments to landscaping and site boundaries.	Application Approved
23/05/2024	S.24/0225/FUL	24 Knotgrass Way Hardwicke Gloucester Gloucestershire GL2 4DY	(Retrospective) Change of use of land in the applicant's ownership from public open space to residential use and erection of close boarded fencing.	Refusal
10/06/2024	S.24/1067/NEWTPO	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	New Tree Preservation Order - TPO/0600 - Colethrop Farm, Haresfield, Stonehouse, Gloucestershire, 2024	Application Approved
09/07/2024	S.24/1253/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 12 (Contaminated land) from permitted application S.15/1498/VAR for Parcel R2 only (part of S.19/2622/REM)	Refused
27/08/2024	S.24/1534/HHOLD	24 Lime Tree Avenue Hardwicke Gloucester Gloucestershire GL2 4AU	Installation of air source heat pump	Permitted
21/08/2024	S.24/1514/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 23 (CEMP) from the application S.15/1498/VAR for Parcel R2 only	Withdrawn
13/08/2024	S.24/1463/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 38 (trees) from S.15/1498/VAR for Parcel R2 only	Permitted
09/08/2024	S.24/1449/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 10 (noise report) from S.15/1498/VAR for Parcel R2 only	Refused
23/09/2024	S.24/1701/DISCON	Land At Colethrop Farm Bath Road Hardwicke Gloucester Gloucestershire	Discharge of Condition 36 from S.15/1498/VAR - Fire Hydrants Plan/Water Design from S.15/1498/VAR Parcel R2 only	Permitted
04/09/2024	S.24/1318/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 37 (Sustainable Design) from permission S.15/1498/VAR	Permitted
23/10/ 2024	S.24/1922/DISCON	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Discharge of condition 12 (contaminated land) for Parcel R2 from S.15/1498/VAR	Permitted
23/10/2024	S.24/1921/DISCON	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Discharge of condition 4 (LEMP) from the application S.19/2622/REM Parcel R2 only	Permitted

07/11/2024	S.24/2024/OUT	Land South Of Haresfield Lane Hardwicke Gloucester Gloucestersh	Development comprising up to 620 dwellings, land for a primary school and all associated landscaping and infrastructure. All matters are reserved for future determination with the exception of the accesses from Haresfield Lane.		Awaiting decision
10/12/2024	S.24/2234/MINAM	Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Minor amendment to S.19/2352/REM - Alterations to vehicular access, fencing, internal parking/circulation and planting schedule for the allotments		Awaiting decision
02/12/2024	S.24/2179/DISCON	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Discharge of Condition 23 (CEMP) from S.15/1498/VAR for parcel R2 only		Refused
02/12/2024	S.24/2178/MINAM	Parcels R3 R3EL R5 And R7 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Minor amendment to permitted Reserved matters S.19/2622/REM (for 138 dwellings (Phase 4) from S.15/1498/VAR) - Substitution of approved plans identified on Condition 1 - Substitution of house types and associated adjustments to layout		Approved
28/01/ 2025	S.25/0174/DISCON	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Part discharge of condition 23 (CEMP) from the application S.15/1498/VAR (Parcel R2 only)		Awaiting decision
13/12/2024	S.24/2252/DISCON	Land At Colethrop Farm Bath Road Hardwicke Gloucester Gloucestershire	Discharge of condition 6 (archaeology) for Parcels R2, R6, R8 and R10B from S.15/1498/VAR		Awaiting decision

<b>BANK BALANCES 28 February 2025</b>	
Unity Trust Bank	£119,946.49
Unity Trust Savings	£35,740.76
<b>TOTAL MONIES IN BANK</b>	<b>£155,687.25</b>
<b>LESS OUTSTANDING PAYMENTS</b>	
<b>TOTAL OUTSTANDING PAYMENTS</b>	<b>£0.00</b>
<b>TRUE BALANCE AT 28/2/25</b>	<b>£155,687.25</b>
Opening Balance at 01/04/24	£134,758.58
Receipts year to date	£54,910.09 X
Sub-total	£189,668.67
Expenditure year to date	£33,981.42 X
<b>TRUE BALANCE AT 28/2/25</b>	<b>£155,687.25</b>

0.00

Signed Clerk ..... Date.....  
Name

Signed Chairman ..... Date.....  
Name

**HUNTS GROVE PARISH COUNCIL  
BUDGET COMPARISON REPORT 2024-25**

<b>INCOME</b>	<b>2024-25 Budget</b>	<b>£ Received as at 2024/25</b>		<b>Notes</b>
		<b>28/02/25</b>	<b>Balance</b>	
Precept	54000	54000	0.00	
VAT reclaim	0	0	0.00	
Event Grants	0	0	0.00	
				Refund of overpaid school hire fees / Refund Amazon order
Other income		187.73	-187.73	
Other Grants	0	0.00	0.00	
CIL	0	0	0.00	
Interest	0	722.26	0.00	
<b>Total Income</b>	<b>54000</b>	<b>54909.99</b>		

<b>EXPENDITURE</b>	<b>2024/25 Budget</b>	<b>£ Spend as at 2024/25</b>	
		<b>28/05/25</b>	<b>Balance</b>
Staff costs (net / paye / pension)	10000.00	11659.33	-1659.33
Chairman's Allowance	250.00	0.00	250.00
General Admin/expenses	3000.00	4310.71	-1310.71
Subscriptions	700.00	797.70	-97.70
Insurance	900.00	842.92	57.08
Donations	500.00	0.00	500.00
Training	900.00	0.00	900.00
IT / Website / Newsletter	2000.00	2980.66	-980.66
New equipment	3000.00	1233.99	1766.01
Community Events	10000.00	5653.15	4346.85
Professional fees	2000.00	350.00	1650.00
Youth projects	8000.00	4405.96	3594.04
Earmarked Reserves contribution	12750.00	0.00	12750.00
<b>Total Expenditure</b>	<b>54000</b>	<b>32234.42</b>	<b>21765.58</b>

<b>EARMARKED RESERVES</b>	<b>£</b>
Community events	3990.01
CIL	17044.01
Professional Fees	8100.00
Maintenance contingency	32750.00
Grants/donations	1500.00
Youth projects	3594.04
<b>TOTAL EMR</b>	<b>63384.02</b>

## Report

Clerk Sarah Bodmer

**Meeting:** Full Council  
**Agenda Item:** Payment Schedule  
**Date and time:** 10th March 2025 at 6.30pm

### SUMMARY

To provide Council with the list of accounts for payment.

### MATTERS FOR VOTING

To approve the payment schedule.

#### 1. PAYMENT SCHEDULE

Invoice Date	Payee	Net	VAT	Gross
20.03.2025	Clerk Salary	£634.53	£0	£826.55
01.03.2025	Cloudy IT	£70.10	£14.02	£84.12
31.03.2025	Pensions (D/D)	£152.10	0	£152.10
28.02.2025	PATA – Payroll service – Jan – Mar 2025	£47.46	0	£47.46
15.03.2025	HMRC – Tax / NI on Clerk’s salary – Q4	£497.81	0	£497.81
01.03.2025	Space Centre Self Storage (D/D)	£73.13	£14.62	£87.75
01.03.2025	Mailchimp	£21.21	£4.24	£25.45
01.03.2025	Expenses Clerk – Stationery / Paper – Jan - March	£16.98	£0.00	£16.98
24.02.2025	GAPTC – Courses for Councillors – K Thorne / S Anyanwu / M Thomas	£225.00	£0.00	£225.00
17.02.2025	GAPTC – Annual Membership	£785.21	£0.00	£785.21
	<b>TOTALS:</b>	<b>£2523.53</b>	<b>£32,88</b>	<b>£2748.43</b>

## Report

Clerk

**Meeting:** Full Council

**Agenda Item:** Clerk's Report

**Date and time:** 10th March 2025 at 6.30pm

### **MATTERS FOR VOTING**

Report for information only.

### **RESIDENT QUERIES**

- Residents have raised the issue of delays due to the legal requirements of selling their property linked to the management company
- Issues around large vehicles using residential roads instead of the haul road

### **OTHER MATTERS**

- Clerk has confirmed the process for recruiting a new Chair and circulated the Nominations
- Training arranged for Councillors
- Liaising with website host around improvements for emails being sent to HGPC